

## ANNUAL MEETING OF NORTH DUFFIELD PARISH COUNCIL

### MINUTES

The Annual Parish Council meeting held on Thursday 7 May 2020, 7pm, remotely via Zoom due to COVID-19.

**In attendance:** Cllrs. N Taylor (Chair), R Arrand, A Carr, R Hemingway, J Smith, and Sally Look (Clerk). Member of the public; M Patten.

**Apologies:** N Gray and C Walker.

APCM/20/1 Resolved to accept the addendum to North Duffield Parish Council Standing Orders.

APCM/20/2 Election of Chairman and Vice Chairman

Cllr Taylor was nominated, seconded and unanimously elected to serve as Chair of the North Duffield Parish Council for the year 2020-2021.

Cllr Hemingway was nominated, seconded and unanimously elected to serve as Vice-Chair of the North Duffield Parish Council for the year 2020-2021.

Declaration of Acceptance of Office to be completed by Chairman and Vice Chair.

APCM/20/3 Resolved to co-opt M Patten onto the council. Cllr Patten to sign declaration of acceptance office and forward to the Clerk.

APCM/20/4 Resolved to defer Chairman's report until May 2021.

APCM/20/5 Elections of Parish representatives to various committees followed:

- PFA representatives: Cllr Walker and Cllr Richardson are existing representatives. Defer until next monthly meeting.
- Village Hall Committee representatives: Cllr Gray and Cllr Arrand. Cllr Arrand to continue. Cllr Gray to confirm at next meeting.
- YLCA representatives: Cllrs Carr to step down. Defer until the next meeting.
- Defibrillator checks: Cllr Carr.
- Allotments representatives: Cllr Taylor

APCM/20/6 Balance of Millennium Fund is £855.82. Millennium fund to be advertised. To consider expanding criteria. Clerk to send copy of constitution to councillors and revisit at next monthly meeting.

APCM/20/7 Year end accounts presented. Parish Council has been selected for an external review.

APCM/20/8 It was agreed to continue with the meeting day as the 1<sup>st</sup> Thursday of the month with the exception of August when there will not be a meeting unless urgent business arises. The meeting dates will be: 4<sup>th</sup> June 2020, 2<sup>nd</sup> July 2020, 3<sup>rd</sup> September 2020, 1<sup>st</sup> October 2020, 5<sup>th</sup> November 2020, 3<sup>rd</sup> December 2020, 7<sup>th</sup> January 2021, 4<sup>th</sup> February 2021, 4<sup>th</sup> March 2021, 1<sup>st</sup> April 2021, 6<sup>th</sup> May 2021. Annual Parish Council meeting 6<sup>th</sup> May 2021. Annual Parish meeting 13<sup>th</sup> May 2021.

Meeting closed at 19.19hrs and was followed by the monthly Parish Council meeting.