

# NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA  
[clerk@northduffieldpc.co.uk](mailto:clerk@northduffieldpc.co.uk) [www.northduffieldpc.co.uk](http://www.northduffieldpc.co.uk) Tel: 01904 449495

## MINUTES of the Parish Council meeting held on 2<sup>nd</sup> December 2021 Chapel Schoolroom, North Duffield

### Part 1

**21139. In attendance:** Cllrs R Arrand, S Brown, N Gray, R Hemingway (Chairman), M Patten, L Richardson, J Smith, C Walker and B Wells. S Look (Clerk). District Councillor Topping. Members of the public. Apologies from District Cllr Arthur, County Cllr R Musgrave.

No declarations of interest received.

**21140. Minutes** of the November Parish Council meeting were proposed, seconded and unanimously agreed as a true and accurate record.

### **21141. Matters arising from the last meeting:**

- i. **Housing Needs Survey.** No progress to date.
- ii. **Queens Platinum Jubilee celebrations.** Resolved that Cllr Brown will purchase bunting and flags. Concerns raised about the cost implications for the proposed road closure. Agreed to suggest that the pub organise volunteer traffic marshals instead.
- iii. **Christmas lights.** Contractor to visit site on 3<sup>rd</sup> December. Delays due to vehicle breakdown. Set up of the Christmas lights to be held on Saturday 4<sup>th</sup> December. Postponed from November due to weather conditions. Light switch-on has been organised for Saturday 4<sup>th</sup> December at 6pm. To take the lights down on 10am, Saturday 8<sup>th</sup> January weather permitting. To organise trench to be dug out after Christmas for replacement cable.

### **21142. Public time:**

- i. Member of the public requested more tree planting in the village and gave details about the Woodland Trust project. Resolved to put a request in Round-Up to see if anybody has got any land available suitable for tree planting.
- ii. Concerns raised about the condition of the road surface on Green Lane. Resident was notified that Highways have already been made aware of this and it is on the waiting list for improvements.
- iii. Resident raised concerns about the conditions proposed for planning application ref 2020/1391/FUL (Land off York Road) in relation to the boundaries, the adjoining land and permissions required for garden structures/sheds. Resolved that Cllr Wells will speak on behalf of the Parish Council in support of the application but opposing the conditions imposed. Cllr Gray is going to register to speak as a member of the public.
- iv. Resident raised concerns about the withdrawal of neighbour notifications for planning permissions and asked the Parish Council to alert residents to applications in the future. It was resolved that the clerk will put a notice in Round Up and on Facebook explaining how residents access the information.
- v. Resident raised concerns about the parish council response to planning application reference 2021/1308/HPA (Beal House, 1 Broadmanor). Resident confirmed that he has agreed to move the fence to the boundary property and reduce the height to 2m. Councillors support the proposed amendment.

### **21143. Receive Ward/ District Councillor reports:**

- i. Cllr Topping reconfirmed to resident present that the attendance at Parish Council meetings is a good way to represent planning applications. Low Carbon Officer at Selby District Council has got funding to support tree planting initiatives such as the purchasing of land. Two Ridings Funding Scheme funding available for parishes and community groups. Local Plan board continuing to meet to set out a framework for the area.

### **21144. Highways:**

- i. 20mph zone outside the school. NYCC have advised that a speeding survey will need to be carried out at a cost to the parish of £130. If results show vehicle speeds of 24mph or below, then a 20mph limit/zone could be considered. Clerk to clarify from Highways the speed requirements.
- ii. Priest Lane overgrown hedges. PROW officer dealing with this. The trees on the left-hand side of the route have been trimmed by the adjacent landowner. With regards to the right-hand side of the route, the PROW officer has not as yet had full responses from all of the households who received letters. Those who have responded have indicated that the trees are not within their

ownership. One property owner assured them that they did maintain the trees and shrubs directly outside of their boundary, and one stated that they believe the footpath to be in a currently usable condition. Awaiting further action.

- iii. A request has been made for appropriate signage / chevron at the sharp bend near the pub on York Road/Main Street. Further request sent to Highways with examples of incidents. They have reported back that unfortunately the incidents mentioned are not recorded incidents and as only 2 incidents have taken place within a number of years, this is not normally something that they would sign for. The Traffic Signs Manual states that "Warning signs can play an important part in improving road safety. However, they should only be used where there is a specific safety issue or hazard, not to sign readily apparent conditions or routine features of the road, such as bends and junctions" with this in mind the area of concern does not meet the necessary criteria for a chevron sign. If circumstances change in the future, then they will look at this again. Councillors considered installing Vehicle Activated Speed Signage. Resolved to look at a map of the village at the next meeting to highlight problem areas.
- iv. 2021/0913/S73 (planning enforcement reference 2021/0140/MCOND). Alleged: Unauthorised breach of conditions at Land to North-east of Kapuni, Green Lane, North Duffield. Section 73 application received from the developer to remove the condition to install a footpath on Green Lane. The application is on the planning committee agenda for 8<sup>th</sup> December. Cllr Arthur is going to register to speak as District Councillor and Cllr Wells to speak on behalf of the Parish Council opposing the withdrawal of the condition to install a footpath.
- v. No update received on the request for bins to be collected from Springfield Drive. Request for NYCC to adopt the road has been made by Cllr Musgrave.

**21145. Planning applications:**

- i. 2021/1411/HPA. 8 Ash Close, North Duffield. Single storey side extension, garage conversion and changes to fenestration. Councillors resolved to support the application in principal unless any further comments are sent to the clerk within the week.

**21146. Planning Decisions:**

- i. No planning decisions received.

**21147. Financial matters:**

- i. Councillors to consider any infrastructure projects to allocate the remaining CIL funds to at the next meeting.
- ii. Councillors approved the proposed budget options for 2022-23.
- iii. Resolved to set the precept at £17,437.75 for 2022/23 in order to keep the band D charge the same as 2022-22.
- iv. Resolved to accept the quote received for the service of the flagpole on the village green.
- v. Noted the urban grass cutting amount payable from NYCC for 2022/23 is £352.06.
- vi. Finance report and transactions for approval and payment:

		Current account	Savings account
a.	Account balances as at 28 <sup>th</sup> Oct 2021	£19,166.98	£20,490.63
b.	Payments made since last meeting (approved at last meeting):		
	S Look; Clerks October salary	-£.	
	S Look; October expenses	-£47.57	
	ND Playing Fields Association; CIL funding for car park	-£4000.00	
	Skipwith PCC; churchyard and round up funding (agreed at November PC meeting)	-£450	
c.	Payments made since last meeting under clerks delegated authority:		
	Nil		
d.	Receipts		
	Nil		
e.	Account balances as at 25 <sup>th</sup> Nov 2021	£14207.87	£204090.63
f.	To approve the following payments:		
28.11.21	Clerks November salary	-£	
	Clerks November expenses	-£47.57	

	M Patten: rope for the village pond boat	-£5.14	
	Moorside building supplies; rock salt for grit bins	-£119.98	

Resolved to accept and approve the payments and transactions as stated.

**21148. Village Green:**

- i. No updated received on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- i. Update received from members of the 'village green working group'. Cllr Gray presented proposals for the village green including the installation of various seating and picnic benches. A concern was raised about the number of benches proposed. Resolved to present plans at the annual parish meeting in May.
- ii. Resolved for Cllr Gray to purchase a Rowan tree in January for the Queens Platinum Jubilee.

**21149. Correspondence:**

- i. YLCA White Rose Update and training dates noted.
- ii. Email received from parishioner about the Woodland Trust tree planting scheme. Noted.
- iii. Village Hall committee. Confirmed Parish Council representative as Cllr Arrand only.
- iv. Deadline for next issue of Round Update is 10<sup>th</sup> December. Confirmed items to add to PC report.
- v. Thank-you letter received from Citizens Advice Selby Office for the donation noted.

Part 2

**21150. Confidential business.** Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Sale progressing.
- ii. Village Maintenance contract review has been done and updated. Clerk has contacted contractor to highlight areas of concern. To report further at the next meeting.

Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 6<sup>th</sup> January 2022 at 7pm in North Duffield Methodist Chapel/the main Church. Meeting closed at 9pm.

Signed:

(Chairman)

Date: