

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 4th November 2021 Chapel Schoolroom, North Duffield

Part 1

21126. In attendance: Cllrs S Brown, N Gray, R Hemingway, M Patten, J Smith and B Wells. S Look (Clerk). Members of the public. Apologies from Cllrs R Arrand, L Richardson, C Walker. District Councillors Topping Ward and Arthur, County Cllr R Musgrave not present.

No declarations of interest received.

21127. Minutes of the October Parish Council meeting were proposed, seconded and unanimously agreed as a true and accurate record.

21128. Matters arising from the last meeting:

- i. **Housing Needs Survey.** No progress to date.
- ii. **Queens Platinum Jubilee celebrations.** Cllr Brown gave an update on behalf of the working group. Resolved that Main Street hanging baskets to be potted with red, white and blue flowers, the village green to have triangular red, white and blue bunting in the pond vicinity and agreed to the purchase of 100 hand waving flags (costing £200 in total) to be strapped to the lampposts on Main Street. Clerk to contact highways for road closure costings. Proposed to close part of Green Lane from the Kings Arms entrance to Kings Lea between 11am and 6pm on 2nd to 5th June 2022 subject to events agreed and costings.
- iii. **Christmas lights.** Cherry picker required to fix a connector. Resolved to get a contractor to carry out repairs due to health & safety concerns.

21129. Public time:

- i. Member of the public reported that SDC are not collecting wheelie bins from the 9 properties on from Springfield Close. Residents have got to take their bins to Green Lane. Cllr Patten has reported the matter to SDC and the issue has been reported to the waste and recycling team. Resolved to contact Cllr Musgrave to request Highways adopt the road.
- ii. Resident requested an update on the sale of land for potential community woodland. No update from Cllr Topping.

21130. Receive Ward/ District Councillor reports:

- i. No Ward/ District Councillors present.

21131. Highways:

- i. 20mph zone outside the school. No update from Cllr Musgrave regarding the request to place a bulk order if a financial contribution can be made to NYCC by the PC. To follow up for next meeting.
- ii. Priest Lane overgrown hedges. The Public Rights of Way Officer has confirmed they have completed a Land Registry search enquiry and the results have indicated that the land is unregistered. They are now trying to establish land ownership details for the hedges by writing to adjacent property owners and have put notices up on site. They have received a response from one property to say that they are responsible for the maintenance of the hedge on the left-hand side, and they are going to cut this back as soon as possible. They are still awaiting a response from the property owner from on the right-hand side of Priest Lane.
- iii. A request has been made for appropriate signage / chevron at the sharp bend near the pub on York Road/Main Street. Highways have confirmed that they are not aware that the bend in the road has caused problems to drivers in the past. Therefore, they do not want to erect a sign which would add to street clutter, if there is not a problem that needs resolving. Resolved that Clerk will report back with details of incidents and request that they reconsider their decision.
- iv. 2021/0913/S73 (planning enforcement reference 2021/0140/MCOND). Alleged: Unauthorised breach of conditions at Land to North-east of Kapuni, Green Lane, North Duffield. Section 73 application received from the developer to remove the condition to install a footpath on Green Lane. Request has been made for the application to be called in to the planning committee. No date set.

21132. Planning applications:

- i. 2021/1199/FUL. Land Off, Menthorpe Lane, North Duffield. Erection of a replacement lambing shed. Councillors resolved to support the application.
- ii. 2021/1308/HPA. Beal House, 1 Broadmanor, North Duffield. Erection of rear single storey extension and realignment of garden fence to eastern boundary. Councillors resolved to object to the

application based on inaccuracies in the application. The proposed fence on the application has already been erected outside the property boundary within the splay maintained by the Parish Council.

21133. Planning Decisions:

- i. No planning decisions received.

21134. Financial matters:

- i. To consider any infrastructure projects to allocate the remaining CIL funds to at the December meeting.
- ii. December budget meeting for 2022-23 to be held on 2nd December.
- iii. Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 25 th Sept 2021	£4,415.00	£20,490.63
b.	Payments made since last meeting (approved at last meeting):		
	JRB Enterprise; Dog bin bags x 4 boxes	-£118.82	
	ND History Society; Community Fund donation	-£855.82	
	S Look; Clerks salary	-£.	
	Citizens Advice; annual donation	-£50	
	S Look; expenses including annual website hosting	-£119.58	
	Autela; Clerks payroll July – Sept	-£50.40	
c.	Payments made since last meeting under clerks delegated authority:		
	NYCC; contribution towards footpath on the A163	-£2363.89	
	J Ellwood; History Society notice board toughened glass	-£48.00	
	Unity Trust bank; service charge (D/D)	-£18.00	
	J Smith; Bulbs for village green	-£71.95	
	Scottish Power; Village Green electrics	-£41.92	
d.	Receipts		
	CIL 15%	£9595.98	
	Confirmation of 1 st instalment of precept to be made by SDC	£8500.00	
	Transfer of remaining funds from the Community Fund account	£855.82	
e.	Account balances as at 28 th Sept 2021	£19,166.98	£20,490.63
f.	To approve the following payments:		
	S Look; Clerks October salary	-£.	
	S Look; October expenses	-£47.57	
	ND Playing Fields Association; CIL funding for car park	-£4000.00	

Resolved to accept and approve the payments and transactions as stated.

21135. Village Green:

- i. No updated received on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Update received from members of the 'village green working group'. Resolved to run through all plans, costings and proposals in the December budget meeting. Group to investigate if the installation of an electrical point is required nearer the pub for events.
- i. Resolved to agree to remove the pampas grass from the green and plant a Rowan tree in its place for the Queens Platinum Jubilee. Cllr Gray to contact Henley's to see what is available for planting in the Spring. Clerk to arrange a full arboriculture survey of the green trees for the new year.

21136. Policies & Governance:

- i. Risk assessments for the parish owned amenities such as the streetlights, benches, village green have been reviewed by Cllr Hemingway. Clerk to update and circulate.

21137. Correspondence:

- i. To note YLCA White Rose Update and training dates.
- ii. Update on Bilsdale mast and lack of TV services. Noted that this does not impact North Duffield.
- iii. Village Hall AGM; 23rd November. Noted that a vacancy has arisen for a Parish Council representative.

- iv. Request received from the WI to put bench with plaque on the village green to commemorate their centenary. Councillors requested more details of the type of bench and proposed location. Sustainable material preferred.
- v. Concerns raised by parishioner about a pest problem on Willow Drive since development on Green Lane was built. Councillors advised that the resident should contact the environmental health department at Selby District Council.
- vi. Complaint from parishioner that SDC do not collect bins from the unadopted road of Springfield Drive. Action agreed in agenda item 21129.
- vii. Information on North Yorkshire County Council briefings for councillors on the new unitary council to be held on 1st and 3rd December 2021.
- viii. Request for the village green to be used by North Duffield Under 5's for a Halloween hunt. Event did not take place due to bad weather.
- ix. Concerns raised by member of the public regarding the Parish Councils response to planning reference 2021/0978/FULM. Land Near Osgodby Grange, South Duffield Road, Osgodby. Installation of renewable energy generating station. The land in question will be within close proximity to the residents property and the A163/ Market Weighton Road. Noted.
- x. Confirmed village services for SDC Parish Services audit. Clerk to update.
- xi. Resolved to donate £450 to Skipwith PCC towards the churchyard and Round Up.

Part 2

21138. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Application with solicitor. Awaiting HMLR response. Confirmation of offer received from the solicitor for Friends of Lower Derwent Valley Conservation Group. Councillors resolved to request an additional contribution of 50% of solicitors fees relating to land registry fees as agreed with a representative of the purchaser at a meeting of the Parish Council held on 7th October 2021. Ownership details required in order to proceed with sale.
- ii. Report of alleged highways encroachment at 1 Broadmanor. Planning enforcement reference 2021/0251/LWORK. See minute 21132 for update.
- iii. Village Maintenance contract review has been done and updated. Clerk to contact contractor to highlight areas of concern.
- iv. Resolved to remove telephone contact details for the clerk from the website due to calls from residents during anti-social hours.

Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 2nd December 2021 at 7pm in North Duffield Methodist Chapel/the main Church. Meeting closed at 21.00.

Signed:

(Chairman)

Date: