

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 7th October 2021 Chapel Schoolroom, North Duffield

Part 1

21113. In attendance: Cllrs R Arrand, S Brown, N Gray, R Hemingway, M Patten, L Richardson, J Smith and B Wells. S Look (Clerk). County Cllr R Musgrave. Members of the public.

Apologies from C Walker. District Councillors Topping Ward and Arthur.

No declarations of interest received.

21114. Minutes of the September Parish Council meeting were proposed, seconded and unanimously agreed as a true and accurate record.

21115. Matters arising from the last meeting:

- i. **Housing Needs Survey.** Rural Housing Enabler has escalated this to the departmental manager. No progress to date.
- ii. **Queens Platinum Jubilee celebrations.** Cllr Brown to set up a working group. Event has been proposed for 4th/5th June 2022. Further details to follow at the next meeting.

21116. Public time:

- i. Member of the public gave an update on investigations with Natural England into cleaning up the village pond. Suggestion made to get some oxygenising plants such as reeds, bullrush or other wetland species which could be maintained annually by volunteers Request to reduce the number of trees on the island and ducks and also create a more wildflower patches. All suggestions to be discussed with the village green working group and final decisions to be presented to the Parish Council for consideration.
- ii. Representative of the PFA requested financial support from the Parish Council to provide additional car parking at the playing fields. Additional contributions to be made by the PFA and the football club. Grant applications to be made to outside bodies and the County Councillor. Proposal made to match fund what Skipwith Parish Council contribute. However, it was noted that an application for funding has not been made to Skipwith PC and therefore it was resolved that the Parish Council will contribute £4000 from CIL funds.
- iii. Member of the public reiterated interest in becoming involved in a woodland planting scheme. Land options in the parish discussed. It was noted that the Parish Council have been approached by Cllr Topping to consider if they would be interested in managing a plot of land for woodland planting within the parish. Cllr Topping has offered to assist in funding applications for trees and planting. It was resolved that the Parish Council would not want to take on ownership of the land but would manage it on behalf of the District Council.

21117. Receive Ward/ District Councillor reports:

- i. Cllr Musgrave confirmed the arrangements for the unitary council across the NYCC footprint as discussed at the September meeting.

21118. Highways:

- i. Highways and speeding issues on York Road; Update on the build-out installation on York Road. Revised plans for the build out has been presented to residents. Public correspondence received from a resident of York Road objecting to the scheme and the proposed location. Resident has suggested speeding cushions as an alternative solution. Alternative options were discussed. It was resolved that the build out will be installed at the proposed location as planned due to ongoing concerns about speeding and road safety.
- ii. NYCC have reported that they will not be progressing with the 20mph zone outside the school due to budget constraints. Cllr Musgrave to look into the possibility of putting in a bulk order if a financial contribution can be made to NYCC.
- iii. The request for no waiting signs and yellow lines at school entrance has been ordered and is in a batch of orders waiting to be sent to the legal team for processing.
- iv. A works order has been submitted to the contractor for moving the 30mph sign on York Road towards Skipwith.
- v. No further update on Back Lane drainage issues outside the pumping station from NYCC or Yorkshire Water. A resident has reported that a new pump has been installed.

- vi. The work order has been submitted for the installation of a footpath on the A163 near the allotments. Ward Councillors to contribute towards the costs (£750 each). Cllr Musgrave contributing £2697.62 from locality budget funding.
- vii. The overgrown hedges on Priest Lane have been reported to PROW (Public Rights of Way) at NYCC. They will investigate it but it is not a priority case so may take some time. Clerk to follow up and reiterate urgency due to dangerous overhanging branches. To obtain contractor quotes if PROW cannot investigate as a priority.
- viii. Report of an accident at the junction of Maple Drive onto Green Lane. Request for parking and 20mph speed restrictions from a resident. Request made to NYCC to update the yellow lines on the bend on Green Lane at the Maple Drive end opposite the Bungalow Kapuni. Highways have confirmed that it has been added to the 2021/22 bulk lining order.
- ix. Request has been made to Highways to resurface Green Lane. This has been submitted to County Hall to be included in the next carriageway resurfacing scheme. They currently have a two-year rolling programme of scheme work so it is unlikely it will be done before 2024.
- x. Request for appropriate signage / chevron at the sharp bend near the pub on York Road/Main Street has been approved by Highways. Highways Engineer to visit site to assess this in October.
- xi. 2021/0913/S73 (planning enforcement reference 2021/0140/MCOND). Alleged: Unauthorised breach of conditions at Land to North-east of Kapuni, Green Lane, North Duffield. Section 73 application received from the developer to remove the condition to install a footpath on Green Lane. Request has been made for the application to be called in to the planning committee.

21119. Planning applications:

- i. Selby District Local Plan – Evidence Base Documents Consultation: 3 September - 15 October 2021. Comments to be sent to the clerk by 13th October 2021.
- ii. 2021/0978/FULM. Land Near Osgodby Grange, South Duffield Road, Osgodby. Installation of renewable energy generating station comprising ground mounted photovoltaic solar arrays together with substation, transformer stations, site accesses, internal access tracks, security measures, access gates, other ancillary infrastructure and landscaping and biodiversity enhancements. Councillors resolved to support the application.
- iii. 2020/1397/FUL. Oakwood Lodges, Greengate Lane, South Duffield. Erection of six lodges.
- iv. 2021/1108/HPA. Dyon Lodge, Dyon Lane, South Duffield. Double detached garage with tiled roof.

21120. Planning Decisions:

- i. 2021/0700/HPA; Blackwood House Farm, Market Weighton Road, North Duffield. House extension with internal adjustments, double story side extension, rear orangery extension and side timber frame double carport. Refused.
- ii. 2020/1041/FUL. Gothic Farm, Main Street, North Duffield. Proposed conversion of existing agricultural building to 2no dwellings with garages and erection of 3no dwellings with garages following demolition of existing farm building. Cllr Wells spoke at committee on behalf of the Parish Council in favour of the application.

21121. Financial matters:

- i. Finance report and consider transactions for approval and payment: Confirmation of payment of £855.82 made from the North Duffield Community Development Foundation to the History Society towards the printing of Local History books. To close Community Fund account.
- ii. Agreed earlier in agenda to allocate £4000 CIL funds to the PFA to assist with the provision of a hard standing area to improve parking facilities at the playing field.
- iii. Finance report and consider transactions for approval and payment:

Account balance and reconciliation:

		Current account	Savings account
a.	Account balances as at 25 th August 2021	£5,356.94	£20,490.63
b.	Payments made since last meeting (approved at last meeting):		
	S Look; Clerks July/August expenses	-£109.53	
	A Stevens; History Society noticeboard materials	-£120.98	
	S Look; office printer	-£249.99	
	S Look; August Salary	-£.	
c.	Payments made since last meeting under clerks delegated authority:		
d.	Receipts	Nil	

e.	Account balances as at 25 th Sept 2021	£4,415.00	£20,490.63
f.	To approve the following payments:		
28.09.21	S Look; Clerks September salary	-£.	
	Citizens Advice annual donation	-£50	
	S Look expenses including annual website hosting	-£119.58	
	Autela; clerks payroll July - Sept	-£50.40	
	JRB Enterprise; Dog bin bags x 4 boxes	-£118.82	
	J Smith; bulbs for village green	-£71.95	
	Confirmation of 1 st instalment of precept to be made by SDC	£8500.00	

Resolved to accept and approve the payments and transactions as stated.

21122. Village Green:

- i. No further update on the formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage.
- ii. Update received from the 'village green working group'. Suggestion made that the pond should be re oxygenated in some way e.g., running water, a fountain or the addition of aquatic planting. Two additional seats could be installed subject to funding / sponsorship. Cllr Wells to make two wooden planters. Request made by member of the public to not use any chemicals on the green.
- iii. Groundwork to be done next year for the Christmas lights cable. Confirmed some of the white lights are not working. Cllrs to meet to check what work is required early October.
- iv. Councillors to consider planting a tree for the Queens Platinum Jubilee at the next meeting.
- v. NYCC have done a site visit and could not locate bollard in the village pond. Bollard has been recovered from the pond by Cllr Patten. Clerk to request some replacement reflective strips from Highways and Cllr Brown to reinstall.

21123. Policies & Governance:

- i. Risk assessments for the parish owned amenities such as the streetlights, benches, village green have been reviewed by Cllr Hemingway. To be carried over to next meeting.

21124. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Councillors resolved to donate £50 to the Citizens Advice Bureau, Selby.
- iii. Complaint from member of the public regarding lack of public communication from SDC with regards the amendment to planning application ref 2019/1224/S73. The Paddocks, York Road. Clerk has referred resident to the change in communications policy for planning introduced in January 2021.
- iv. CYC confirmed continuation of the Friday/Saturday evening bus service due to funding from all parishes except Foggathorpe. No 18 service to be subcontracted out to Reliance motor services from 4 October due to shortage of HGV drivers.

Part 2

21125. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. North Duffield Landings. Application with solicitor. Awaiting HMLR response. Delay due to backlog. Resolved to agree to the acquisition of the land by Friends of Lower Derwent Valley Conservation Group to be used for conservation projects.
- ii. Report of alleged highways encroachment at 1 Broadmanor. Planning enforcement reference 2021/0251/LWORK. NYCC investigating the stopping up order.
- iii. Village Maintenance contract to be carried over to the next meeting.

Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 4th November 2021 at 7pm in North Duffield Methodist Chapel/the main Church. Meeting closed at 21.00.

Signed:

(Chairman)

Date: