

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
clerk@northduffieldpc.co.uk www.northduffieldpc.co.uk Tel: 01904 449495
MINUTES of the Parish Council meeting held on 2nd September 2021
Chapel Schoolroom, North Duffield

Part 1

In attendance: Cllrs R Arrand, S Brown, N Gray, R Hemingway, M Patten, J Smith and C Walker, B Wells and S Look (Clerk). Cllr Topping. Members of the public.

21098. Apologies from L Richardson, Ward Cllr Arthur and County Cllr R Musgrave

Cllr Wells declared an interest in item 21106i, funding application from the History Society.

Cllr Arrand declared an interest in the Selby Local Plan additional sites consultation as proposed site is adjacent to own land.

21099. Minutes of the July Parish Council meeting were proposed, seconded and unanimously agreed as a true and accurate record.

21100. Matters arising from the last meeting:

- i. **Defibrillator telephone box.** Cllr Hemingway to coordinate further work that is required.
- ii. **Dinghy for village pond.** Cllr Hemingway to purchase. Supply issues have delayed order to date.
- iii. **Housing Needs Survey.** No report received from the Rural Housing Enabler, Matthew Brown at Selby District Council. Clerk to follow up.
- iv. **Queens Platinum Jubilee celebrations.** Cllr Brown to set up a working group and report back at next meeting.
- v. **Defibrillator training.** 16th September. Clerk coordinating attendance list. Places still available.

21101. Public time:

- i. Resident from Broadmanor reported that he has erected a fence beyond the boundary at his property. The resident was advised by NYCC to apply under section 116 of the highways act to remove the highway rights on that piece of land providing the Parish Council are in agreement. The resident will then have to apply for retrospective planning permission for the fence. Enforcement action from NYCC is in place at present. Councillors considered in item 21103 of the meeting.
- ii. A resident requested the Parish Council consider installing speed cushions on York Road at the approach to the new build-out to alleviate the speeding problems. Agreed not to consider any further measures until the build-out is in place and traffic is monitored once again. Resident also requested that Main Street could be made 'residents only' with signage at the junction of the A163/Main Street to prevent HGV's using it as a cut through. Highways officer present confirmed this would be illegal as it is public highway.
- iii. Request made for road signs/chevron on the sharp bend near the pub. Highways officer present agreed to investigate this.
- iv. Resident expressed concern about the condition of the road and verge at the top of Green Lane as a result of the Yorvik Homes development. Highways Officer reported that the hedges are the responsibility of the land owner and advised resident to contact the management company for the development.
- v. Report that the hedging around the pond needs attention. Clerk to contact contractor.
- vi. Request from a resident to get involved with tree planting in the village. Advised to contact the Low Carbon Project Officer at Selby District Council - chickford@selby.gov.uk.

21102. Receive Ward/ District Councillor reports:

- i. Cllr Topping updated councillors on the local government reorganisation confirming that the government has accepted North Yorkshire County Council's bid to create one unitary council across the NYCC footprint. City of York Council will be a separate small unitary council. Election of councillors to the new unitary council will take place in May 2022 and the new council will be in operation from April 2023.

21103. Highways:

- i. Report of alleged highways encroachment at 1 Broadmanor. Planning enforcement reference 2021/0251/LWORK. Resolved that the Parish Council would like NYCC to pursue the encroachment and would like the fence / hedge moving to the property boundary.
- ii. Build-out installation progressing on York Road. Public correspondence received from resident of York Road concerned about the new build-out. Highways have visited residents and resolved to move the signage to within the build-out itself.

- iii. No progress on 20mph zone outside the school. Highways Officer present confirmed NYCC would not progress this unless there is a proven speed issue with evidence.
- iv. Update on no waiting signs / zig zags and yellow lines at school entrance. Highways Officer confirmed he will follow this up.
- v. Update on Back Lane drainage issues outside the pumping station. Highways Officer confirmed it will be getting pumped out next week.
- vi. Confirmation has been sent to NYCC for the installation of a footpath outside the allotments. Order has now been placed, awaiting installation date. District Councillor is contributing £2697.62 from the Locality budget and Ward Councillors contributing £750 each from the Community fund.
- vii. Report received that Priest Lane has overgrown hedges. Clerk to contact PROW (public rights of way) department at NYCC to ask them to investigate this.
- viii. Highways Officer confirmed that Maple Drive is adopted. Clerk to notify resident enquiring.
- ix. Glen Donaldson at Highways confirmed Vicky Day will be returning to the post of Highways Engineer for the North Duffield area from the start of October.
- x. Request made to repaint the yellow lines on the bend on Green Lane at the Maple Drive end opposite the Bungalow Kapuni. Clerk to contact Rob Cook at NYCC Highways.

21104. Planning applications:

- i. Councillors considered options for a response to additional sites consultation for Selby Local Plan including a proposed site of 101 houses in North Duffield. All comments to be sent to the clerk by 9th September. Final submission to be circulated and to be submitted to SDC before 13th.
- ii. 2021/0913/S73 (planning enforcement reference 2021/0140/MCOND). Alleged: Unauthorised breach of conditions at Land to North-east of Kapuni, Green Lane, North Duffield. Section 73 application received from the developer to remove the condition to install a footpath on Green Lane. Clerk to send response to NYCC objecting to the removal of the condition to install a footpath.
- iii. SDC planning validation checklist final draft document circulated to councillors. Clerk to respond to the consultation stating how overcomplicated the document is.

21105. Planning Decisions:

- i. 2019/0759/FUL; Land Adjacent A163, Market Weighton Road W, North Duffield. Proposed erection of 5 dwellings and associated infrastructure. Refused.
- ii. 2021/0660/HPA. 3 Kings Lea, North Duffield. Single storey rear extension with bi-fold doors and extend above garage to form new bedroom and en-suite. Permission granted.
- iii. 2021/0552/ADV. North Duffield County Primary School, Broadmanor, North Duffield. Advertisement consent for 1 No non illuminated fascia sign, 1 No non illuminated sign fixed to boundary fence and 1 No non illuminated sign fixed on posts within school grounds. Permission granted.

21106. Financial matters:

- i. Payment of £855.82 not yet made from the North Duffield Community Development Foundation (ex ND Millennium Foundation) to the History Society towards the printing of Local History books. Treasurer confirmed they are awaiting further printing quotes.
- ii. Councillors considered the funding request from Skipwith Church towards the drainage repairs. Legal advice given states that Church of England churches in possession of an open churchyard have a legal duty to accommodate the bodies of local people. Furthermore, open Church of England churchyards must be maintained by the Church. That is in Canon Law. Where one part of the state (the PCC of the Established Church) has a clear legal duty to maintain a churchyard, it is (in the author's opinion) legally unreasonable for another part of the state (the municipal parish council) to spend public funds on that maintenance.
- iii. Finance report and consider transactions for approval and payment:
Account balance and reconciliation:

		Current account	Savings account
a.	Account balance as reported at last meeting (as at 1 st July 2021):	£3674.50	£23490.63
b.	Payments made since last meeting (approved at last meeting):		
03.07.21	Transfer to current account from savings	+£3000.00	-£3000.00
23.07.21	S Look; Clerks June expenses inc data protection renewal fee and zoom subscription	-£101.96	
23.07.21	Autela payroll; April, May June	-£52.20	

23.07.21	JRB Enterprise Ltd; dog bin bags	-£63.96	
23.07.21	T Nicholson; Hanging baskets	-£588.00	
23.07.21	SDC Chairman's charity donation	-£50	
c.	Payments made since last meeting under clerks delegated authority:		
28.07.21	S Look; Clerks July salary	-£	
d.	Receipts	Nil	
e.	Account balances as at 25 th August 2021		
f.	To approve the following payments:		
	S Look; Clerks July/August expenses	-£109.53	
	A Stevens; History Society noticeboard materials	-£116.99	
	S Look; office printer	-£249.99	
28.08.21	S Look; Clerks August salary	-£	

Resolved to accept and approve the payments and transactions as stated.

21107. Village Green:

- i. Councillors resolved to agree to the request for a formal easement over the village green from Daniel Gath homes to install a connection to the foul drainage. Councillors agreed to this and requested Clerk to ask the developer for a donation of some picnic benches for the village green.
- ii. Maintenance of sundial on the village green will be carried out by a volunteer in the village.
- iii. Update given on 'village green working group'. Group has been set up and includes some councillors. To monitor the new Cherry tree on the green. Volunteer has been trimming the pinfold. Agreed that further more in depth discussions about the project to take place between the working group and decisions to be brought back to the Parish Council for agreement.
- iv. Christmas lights to be checked by an electrician and armoured cable to be installed under the green. Cllr Walker to contact electrician. Cllr Arrand to organise digging a trench. Photographs to be taken and mapping to be done of the location of cable for parish records.

21108. Policies & Governance:

- i. Risk assessments for the parish owned amenities such as the streetlights, benches, village green to be reviewed by Cllr Hemingway. To be carried over to next meeting.

21109. Correspondence:

- i. YLCA White Rose Update. Noted.
- ii. To carry forward the considering planting a tree for The Queens Green Canopy project. Jubilee working group to investigate options.

Part 2

21110. Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

21111. North Duffield Landings. Application with solicitor. Awaiting HMLR response. Delay due to backlog.

21112. Village Maintenance contract to be carried over to the next meeting.

21113. Confirmed the next monthly meeting of the Parish Council is to be held on Thursday 7th October 2021 at 7pm in North Duffield Methodist Chapel/the main Church. Meeting closed at 21.10.

Signed:

(Chairman)

Date: