

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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Minutes of the Parish Council meeting held on 10th September 2020 Virtual meeting due to COVID-19 pandemic lockdown

20086. Attendance / Apologies / Declarations:

In attendance: Cllrs N Taylor (Chair), Cllr Arrand, N Gray, R Hemingway, M Patten, L Richardson and J Smith. S Look (Clerk).

Apologies for absence: Cllr Walker. Ward Cllrs Arthur and Topping. County Cllr Musgrave.

Declarations of interest: No declarations received.

20087. Minutes:

It was resolved to accept the minutes of the monthly meeting of the Parish Council held on 2nd July 2020 as a true and correct record.

20088. Updates on matters arising from the last monthly meeting:

- i. Village Litter Pick. Organised for 26th September 2020. Volunteers to work in pairs and meet at staggered times from 10am onwards.
- ii. North Duffield to Skipwith footpath proposal. NYCC funding details have been sent to resident and the history society to investigate further. Councillors support the initiative if a group in the village would like to pursue it.
- iii. Defibrillator / phone kiosk refurbishment. Cllrs Hemingway and Patten to progress.
- iv. Christmas lights to be checked on the litter pick day. Funding agreed for repainting the nativity donkey.
- v. Update given on housing needs survey including identifying potential land sites/ small housing developments. Walk around to take place with SDC Rural Housing Enabler. Cllr Patten to arrange.
- vi. Roadway collapse on Back Lane. District Councillor following up. No update.
- vii. Website accessibility statement requirements. Awaiting information from developer. Councillor Taylor to follow up.
- viii. Confirmed contractor has cut down two of the trees on the green, one remaining to do next month due to weather issues.

20089. Allotments update:

- i. Communal areas to be maintained by volunteers / tenants.
- ii. Allotment committee formation and devolution to tenants. Agreed for allotment committee to be set up from April 2021 and hand over all responsibility to the committee/ tenants. Committee to report to PC regularly and representative from the council to be on the committee. Clerk to follow up and research legalities.
- iii. Rubbish removal plans discussed. Cllr Taylor to organise with Cllr Arrand.
- iv. Water usage highlighted. Clerk to get an updated bill and consider turning off water in winter months at next meeting.

20090. Public time:

- i. Regarding item reference 2020/0769/HPA member of the public present stated approval has been granted by highways to permit driveway and access to cross the highway.

20091. Receive Ward/ District Councillor reports:

Councillors not present.

20092. Correspondence:

- i. Concerns raised about road safety outside the school and vehicles parking on the zig zags. It was reported that more parking provision has been made at the back of the school which should improve the situation. One way system in the school has relieved the pressure.
- ii. Request for 20mph limit near the school. Report to Cllr Musgrave to pursue. Cllr Smith to request school puts a no parking notice on their gate. Clerk to contact residents to see if they would like the Parish Council to request H Bars from NYCC.
- iii. Zurich insurance confirmation received that claim for tree work has been rejected.
- iv. Community speed watch programme is being set up by residents. Delayed due to lockdown. Noted.
- v. Devolution and local government reorganisation noted. Await further information on consultation.
- vi. Councillors resolved to give a £50 donation to Citizens Advice.
- vii. NYCC letter received concerning Green Lane drainage works commencing 1st Sept. for 20 days.

- viii. Changes to the bus service; the ending of the service 4 between Selby and Goole via Cliffe and Hemingbrough. Noted.
- ix. Resignation letter received from Cllr Carr. Chair and councillors expressed their thanks to Cllr Carr for her service on the council. Resolved to advertise vacancy for new councillor after notice of vacancy has been displayed until 22nd September. Allocated defibrillator responsibility to Cllr Smith and notice board responsibility to Cllr Hemingway.
- x. Police report distributed to councillors and put on Parish Council Facebook page.

20093. Highways:

- i. Highways and speeding issues on A163. Councillors noted the installation of two pinch points at Skipwith and concerns were raised about their safety and implications for larger vehicles. Resolved that these would be unsuitable for A163 but may be beneficial for York Road. Clerk to ask highways to suggest other traffic calming measures that may be suitable for A163. Follow up with Cllr Musgrave the request for a 30mph limit on A163 near the Chapel. Installation of a mini roundabout suggested for the top of Oak Road on A163. Clerk to contact highways to make enquiries.
- ii. Cllr Richardson to purchase Daffodil bulbs for verges on the A163 alongside footpaths.

20094. Planning applications:

- i. 2020/0597/S73. The Chestnuts, Main Street, North Duffield. Section 73 application to vary/remove condition 06 of approval CO/1977/01745. Outline application for the erection of a detached bungalow on OS field 119 at Manor Farm (known as The Chestnuts). Councillors support the application.
- ii. 2020/0760/TPO. Holmwood, Market Weighton Road, North Duffield. Application for consent to reduce by 2m in height, crown thin by 15% and crown lift by 6m to 2no mature Chestnut trees covered by TPO 14/1988. Councillors support the application.
- iii. 2020/0758/TPO. Oakmere House, The Green, North Duffield. Application for consent to crown reduce by 1m and crown lift by 5m to 1no Oak tree covered by TPO 2/1993. Councillors support the application.
- iv. 2020/0769/HPA. Dalkeith, The Green, North Duffield. Erection of single storey side extension and rear extensions. Councillors resolved to support the application.
Member of the public left meeting.

20095. Planning Decisions:

- i. 2020/0481/HPA. Cornelius House, Market Weighton Road, North Duffield. Erection of single storey rear extension to existing residential property. Permission granted.
- ii. 2020/0525/HPA. Vine House, York Road, North Duffield. Demolition of outbuilding and erection of 2.5m extension to rear of house. Permission granted.

20096. Financial matters:

- i. North Duffield Community Development Foundation (Millennium Foundation). Update received. Constitution has been updated with an application form included. Fund now open to all ages. Final draft to be considered at next meeting.
- ii. To note urban grass cutting purchase order request from North Yorkshire County Council of £352.06 (same as 2019/20).
- iii. To note inclusion of national pay agreement award as per employee contract back dated to April 2020.
- iv. Agreed SLCC membership renewal at an annual cost of £44.
- v. To note bank account balances: Current a/c £5985.98. Savings a/c £18662.24.
- vi. Transactions considered for approval and payment:

06.07.20	Autela Payroll Services: April, May, June. (Paid under clerks' delegated power).	£64.01
01.09.20	S Look; expenses for August inc. home working allowance and Zoom Pro mthly subscription.	£50.89
10.07.20	Yorkshire Local Councils Association; Allotment training course for the clerk (paid under clerks' delegated power).	£15
30.07.20	AWA tree consultants Ltd; tree survey and report (paid under clerks' delegated power).	£420
17.07.20	Business Stream; allotment water supply (paid by D/D)	£8.20
07.08.20	JRB Enterprise Ltd; dog bin bags	£63.66
01.08.20	S Look; July expenses inc. home working allowance, zoom subscription, flag for village green.	£95.38

01.09.20	S Look; Easyspace domain auto renewal and Linksky hosting	£90.77
10.09.20	S Look; Salary adjustment	£62.40
31.07.20	Dacrylate; phone box paint (paid under clerks' delegated power)	£37.20

It was resolved that all transactions were proposed, seconded and approved by councillors.

Part 2

20097. Confidential business. No members of the public present to exclude.

20098. North Duffield Landings. Cllr Hemingway to follow up. Photographs required of site for solicitor.

20099. Confirmed that the monthly meeting of the Parish Council is to be held on Thursday 1st October 2020 at 7pm in Chapel Schoolroom, North Duffield or remotely via Zoom. Meeting closed at 8.45pm.

Signed:

(Chairman)

Date: