

## NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA  
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### Minutes of the Parish Council meeting held on 2<sup>nd</sup> July 2020 Virtual meeting due to COVID-19 pandemic lockdown

#### 20072. Attendance / Apologies / Declarations:

In attendance: Cllrs N Taylor (Chair), Cllr Arrand, A Carr, N Gray, R Hemingway, M Patten, L Richardson and J Smith. S Look (Clerk). Ward Cllrs Arthur and Topping. County Cllr Musgrave.

Apologies for absence: Cllr Walker.

Declarations of interest: No declarations received.

#### 20073. Minutes:

It was resolved to accept the minutes of the monthly meeting of the Parish Council held on 4<sup>th</sup> June 2020 as a true and correct record.

#### 20074. Updates on matters arising from the last monthly meeting:

- i. Confirmed YLCA representative as Cllr Patten (with Cllr Carr as stand by).
- ii. Update on COVID- 19 government guidelines distributed to councillors.
- iii. Highways and speeding issues on A163. Considered traffic calming measures on A163 and York Road including the installation of two pinch points, a roundabout on the A163, reduction in speed limit on A163 to 30mph. Resolved to defer until next meeting and ask highways officer to make suggestions.
- iv. Agree to progress with the next stage of the housing needs survey including identifying potential land sites. Next stage is a call for sites to identify suitable rural exception sites outside of the development limits of North Duffield. This would be done alongside the Parish Council, Selby Planning and Planning Policy teams in the form of a walkaround. Resolved that Cllrs Gray, Patten and Hemingway will take this forward.
- v. Roadway collapse on Back Lane. Reported to District Councillor. Yorkshire Water have carried out camera survey on the sewer system and found no issue. NYCC are aware that there is a redundant sewer system so they have asked YWA survey it and we will also arrange for the highway drainage system to be done for completeness. No blockages have been identified on the recent cyclical cleanses that have been carried out. This matter has been escalated for the attention of the Area Maintenance Manager but unfortunately due to the floods earlier in the year, then Covid-19 there have been more pressing priorities to address however the momentum will be picked up again now resources will permit. Until cause of the collapse is established temporary repairs will be carried to any defects that meet the intervention criteria in accordance with the Highways Safety Inspection Manual so that the safety of the travelling public is not compromised. Cllr Musgrave to update further at the September meeting.
- vi. Tree survey and tree risk report received. No urgent work necessary. Two Oak trees need dead wooding, one Copper Beech needs reshaping and a Cherry requires removal. Resolved to get quotes for the works and arrange over the summer.
- vii. Councillors resolved to allow the pub to use a cordoned off area of the village green due to COVID-19 socially distancing requirements. Risk Assessment and copy of the pubs public liability insurance circulated to councillors.

#### 20075. Allotments update:

- i. Still awaiting new noticeboard. Cllr Carr to follow up.
- ii. Rubbish removal plans discussed. Quote received of £495 to remove the asbestos. Resolved that Cllr Taylor will re-measure it and clerk will purchase secure asbestos bags for disposal.
- iii. Tenants from plot 9 no longer want it. Another tenant awaiting plot. Cllr Taylor to re-peg it to its original size.

#### 20076. Public time:

- i. Police report received; complaint about peacocks causing a disturbance in the village. Report of cars driving on the playing fields but not on police update.

#### 20077. Receive Ward/ District Councillor reports:

- i. Cllr Topping reported that the Planning committee is due to meet virtually on 8<sup>th</sup> July. Call for sites ends August.
- ii. Cllr Arthur reported that the Audit committee is due to meet in July. Next full council meet will take place in September.

- iii. Cllr Musgrave reported on the financial impact COVID19 has had on the council. Confirmed £375 locality funded has been given to the Parish Council for the allotments noticeboard. Funding has been secured for the A19 repairs at Eggborough and is a high priority.

Cllrs Musgrave and Topping left the meeting.

**20078. Correspondence:**

- i. Website. The new website accessibility regulations come into force from September. Website accessibility statement approved subject to testing requirements.

**20079. Highways:**

- i. Councillors reported that a car is still illegally parking on yellow lines near the pub and facing the incorrect way on the highway. Clerk to contact Harrogate parking enforcement.
- ii. Suggestion made to request residents to clean the gullies outside their properties wherever possible. Clerk to report in Round Up when it is issued again.
- iii. Pinfold has been weeded by a volunteer.
- iv. Weeding on ginnels has been reported to the village maintenance contractor.
- v. Request for yellow lines on corner near Back Lane from Main Street. Clerk to contact Highways.
- vi. Telephone box requires repainting.
- vii. Request for Daffodil bulbs on A163 near the housing. Cllrs Richardson and Gray to organise. Cllr Gray to request help from the History Society members.
- viii. Litter pick to be arranged for the Autumn. To arrange at September PC meeting.

**20080. Planning applications:**

- i. 2020/0525/HPA. Vine House, York Road, North Duffield. Demolition of outbuilding and erection of 2.5m extension to rear of house. Councillors resolved to support the application.

**20081. Planning Decisions:**

- i. 2019/0433/FUL. Skipwith Station, Skipwith Common Road, North Duffield. Proposed erection of two self-catering holiday units. Permission granted.

**20082. Financial matters:**

- i. Millennium Foundation committee update received and agreed scope for redrafted constitution.
- ii. Resolved to certify exemption of external audit as agreed with auditor.
- iii. To note bank account balances: Current a/c £1103.31. Savings a/c £25662.01.
- iv. Transactions considered for approval and payment:

02.07.20	YLCA: 'Off to a flying start' new councillor course; Mel Patten	£48
02.07.20	S Look; expenses for June, ICO annual fee, monthly home working allowance and Zoom Pro mthly subscription, McAfee security for PC laptop.	£208.24
10.06.20	Zurich Municipal; streetlight insurance extra premium agreed at June meeting.	£136.38
10.06.20	T J Nicholson; Hanging baskets	£564

It was resolved that all transactions were proposed, seconded and approved by councillors.

Part 2

**20083. Confidential business.** No members of the public present to exclude.

**20084. North Duffield Landings.** No further progress. Cllr Hemingway to follow up.

**20085. Confirmed that the monthly meeting of the Parish Council is to be held on Thursday 3<sup>rd</sup> September 2020 at 7pm in Chapel Schoolroom, North Duffield or remotely via Zoom.**

Signed:

(Chairman)

Date: