

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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Minutes of the Parish Council meeting held on 4th June 2020

Virtual meeting due to COVID-19 pandemic lockdown

20061. Attendance / Apologies / Declarations:

In attendance: Cllrs N Taylor (Chair), A Carr, N Gray, R Hemingway, M Patten, L Richardson, J Smith, and C Walker. S Look (Clerk). Ward Cllr Topping.

Apologies for absence: Cllr Arrand and County Cllr Musgrave.

Chair reminded councillors to send apologies to the Clerk prior to the meeting.

Declarations of interest: Cllr Gray declared an interest received in 20065c.

20062. Minutes:

It was resolved to accept the minutes of the monthly meeting of the Parish Council held on 7th May 2020 as a true and correct record.

20063. Updates on matters arising from the last monthly meeting:

- a. Installation of driveway on property on Green Lane. Suggestion made to resident to apply for retrospective planning permission.
- b. Elected representatives to the following: PFA representatives; Cllrs Richardson and Walker. YLCA representatives; Cllr Patten TBC. Village Hall committee; Cllr Gray and Arrand.
- c. Update on COVID- 19 government guidelines. Noted.
- d. Exclusion of part night street lighting on Broadmanor. NYCC confirmed they will not be actioning this request as it does not meet their criteria. Despite reports of crime, only one incident occurred during the switch off time. NYCC are not responsible for visibility or security on residents own property and street lighting should not be regarded as a substitute for security lighting. Clerk to clarify from NYCC which lights should be included / excluded from the scheme.
- e. Highways and speeding issues on A163. Installation of two pinch points on A163 and on York Road and / or other traffic calming measures to be considered further at July meeting.

20064. Allotments update:

- a. Blocked footway entrance. Yorvik have confirmed that allotment users can access the site using the temporary car park through the new fence providing they put the fencing back in place when they leave.
- b. New noticeboard and signage. Joiner agreed to make sign at material cost of £362. Councillor Musgrave has agreed to fund it from his locality budget.
- c. Risk assessment report. Resolved action on issues reported. Asbestos and broken glass needs to be removed. Part of fencing missing along the A163.

20065. Public time:

- a. Member of the public reported the ditches either side of Oak-Lea on York Road have been filled with soil/rubble and levelled off in some places. Concerns drainage problems will occur in the future if they are not cleared. Clerk to report to Internal Drainage Board.
- b. Member of the public reported dog barking late at night on Garth Avenue. Advised resident to contact Selby District Council. Not a Parish Council matter.
- c. Member of the public requested public right of way to link the village to Skipwith Common. Concerns raised about the unsuitable siting of the proposed footpath. Clerk to advise resident to form a group to manage the project including fundraising and grant applications. Post COVID-19 grants available to link villages with footpaths.
- d. Complaint received about damage caused by peacocks in the village. Resolved that it is not Parish Council responsibility. Explained to resident that Parish Council has not got powers to enforce action and advised to contact Selby District Council. Other complaints received via the Parish Council Facebook page. Comments also received from residents who are fond of the peacocks.

20066. Receive Ward / District Councillor reports:

- e. Cllr Topping gave an update on COVID19 small business grants available.
- f. Local Plan progressing on target. First draft expected August.

20067. Public Correspondence and items for discussion:

- a. Housing needs survey report update. Draft housing need report along with an executive report with the key findings presented to councillors. After merging the survey results of both the 2019 and 2020 housing need surveys it was confirmed there is a housing need of 10 instead of 7 previously mentioned.
- b. Roadway "collapse" Back Lane. Work has started on site to patch the site but concerns raised that this will not fix the underlying issues causing the subsidence. Escalated problem to Cllr Musgrave and contact NYCC and Yorkshire Water again.
- c. Urgent tree works on the village green carried out on Friday 22nd May. Sycamore tree split due to high winds and required urgent attention. Further work required on Copper Beech tree that was hit by the Sycamore. Resolved to accept Professional Arboriculturist quote of £350 +VAT to inspect all trees on the green and produce report.

20068. Planning Applications:

- a. 2020/0481/HPA. Cornelius House, Market Weighton Road, North Duffield. Erection of single storey rear extension to existing residential property. Councillors support the application.

20069. Planning Decisions:

- a. No new decisions received.

20070. Financial Matters

- a. Resolved Cllrs Hemingway, Smith and Patten will be the Parish Council representatives for the Millennium Foundation committee. Constitution to be redrafted for full council approval.
- b. Resolved to agree additional streetlight cover of £136.88 on insurance. Full replacement value received from NYCC: estimated costs to replace all 42 parish owned lighting assets is £43,200 + VAT.
- c. Resolved to approve and sign the 2019/20 audit. Clerk to process and publish notice of public rights and unaudited annual governance and accountability return.
- d. Resolved for Cllr Patten to attend two new councillor courses at a cost of £48 each.
- e. Consider transactions for approval and payment:

04.06.20	S Look; expenses for May including monthly home working allowance. Zoom Pro mthly subscription, allotment signs.	£67.45
06.04.20	North Yorkshire County Council; Streetlight maintenance 2019-20	£294.78
11.05.20	Phil Lawley; website update (Paid under clerks delegated powers)	£60.00
14.05.20	B Hopper; internal audit (Paid under Clerks delegated powers)	£90
23.05.20	N Taylor; tape to cordon off the village green	£6.60
01.06.20	Toby H Johnson; emergency call out to attend fallen Sycamore Tree on green	£1554

It was resolved that all transactions were proposed, seconded and approved by councillors.

20071. Confirmed that the next monthly meeting of the Parish Council is to be held on Thursday 2nd July 2020 at 7pm in Chapel Schoolroom, North Duffield or remotely via Zoom.

Meeting closed at 7.54pm.

Signed:

(Chairman)

Date: