

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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Minutes of the Parish Council meeting held on 7th May 2020

Virtual meeting due to COVID-19 pandemic lockdown

49/20 In attendance: Cllrs N Taylor (Chairman), R Arrand, A Carr, N Gray, R Hemingway, M Patten and J Smith. S Look (Clerk).

Apologies for absence: Cllr. C Walker, Ward Cllr Topping and County Cllr Musgrave.

Declarations of interest: No declarations of interest received.

50/20 Minutes of the monthly meeting of the Parish Council held on 2nd April 2020 were proposed, seconded and unanimously agreed as a true and correct record.

51/20 Updates on matters arising from the last monthly meeting:

- a. COVID-19 updates circulated to all councillors.
- b. Village Green celebration considered. Request copy of public liability insurance and risk assessment from organisers if not managed by Parish Council.
- c. Climate change action plan. Agreed that electric charging points were not supported by enough residents to take this forward.
- d. Exclusion of part night street lighting on Broadmanor. No response from NYCC.
- e. Highways speeding issues on A163. No progress. To defer until next meeting.
- f. Installation of one lane pinch point on York Road. No progress. To defer until next meeting.

52/20 Allotments:

- a. Councillors resolved to permit the use of incinerators at the allotments and BBQ's. Incinerators must only be used between September and March. BBQs allowed on own plots. Both incinerators and BBQs must be used considerately and must not be left lit unattended. Tenants to be reminded that they need their own public liability insurance.
- b. Risk assessments and inspections will be carried out on a monthly basis By Cllr Taylor.
- c. Councillors resolved to purchase new signage with reminder to turn of taps for the gate.
- d. Councillors considered the installation of a notice board at the site. Cost of new one is between £400 and £1000. To look at getting one made locally. Cllr Carr to contact local joiner.
- e. Councillors resolved not to install of an additional stand pipe on the site as requested by tenants. Tap has been left on and flooded one of the plots. Tenants must take extra care to ensure it is switched off.

53/20 Public time

- No items received for discussion.

54/20 Receive Ward Councillors' reports:

- Not present.

55/20: Public Correspondence and items for discussion:

- a. Report of yellow lines incomplete on Main Street and therefore unenforceable. Cars parked illegally on the yellow lines on Green Lane end. Highways have confirmed fines are enforceable as changes in the Traffic Signs Regulations and General Directions 2016 state that: Changes in TSRGD 2016 10.2. To avoid any doubt about the enforcement of yellow "no waiting" lines that do not include a transverse termination bar, a new permitted variant now allows for this part of the marking to be omitted. Councillors noted that offending cars being parked on the yellow lines on Green Lane are not parked there as much.
- b. Concerns raised about Springfield House housing development building work and landscaping. Planning Enforcement Officer has contacted developer. Awaiting Newt report to be done. Work to start on site in August. Landscaping to be done when new drain has been laid, awaiting drain pipe delivery to site. Request to be made to planning to ensure building materials are not left on the highway when work starts.
- c. Report received of overgrown Silver Birch trees on Gamrudding. Reported to NYCC who have confirmed they cannot take responsibility as it is an un-adopted road and a civil matter. No further action from the Parish Council.

- d. Fly tipping: Report of hedge clippings left on A163 verge by neighbouring property. Reported to Selby District Council. Neighbourhood Warden to visit and arrange clearance.
- e. Website development. Clerk to contact website developer to request 'News' page on the current website for attachments that cannot be published on Facebook page and for those residents not on Facebook.

56/20 Planning Applications:

- a. No planning applications received to consider.

57/20 Planning Decisions:

- No planning decisions received.

58/20 Items discussed for action:

- a. Resolved to cancel the Annual Parish meeting 2020 due to lockdown restrictions in place.

59/20 Financial Matters

- a. Resolved to accept the insurance renewal and policy schedule. Awaiting estimate for the value of the wall surrounding the pinfold from local builder.
- b. Resolved to accept the increase in home working allowance for the clerk to £27 per month with effect from 6th April 2020.
- c. Confirmation of first instalment of precept receipt; £8500.
- d. Resolved to add R Hemingway to the bank mandate and update savings account from passbook. Resolved to apply for internet banking to view accounts and transfer internal funds between accounts.
- e. Resolved to pay allotment water account through direct debit.
- f. Transactions considered for approval and payment:

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| 07.04.20 | S Look; expenses for April including monthly home working allowance. NHS Flag for village green (£44.49), Zoom Pro mthly subscription (£14.39), Allotment Society membership (£66) | £127.89 |
| 27.04.20 | JRB Enterprise Ltd; dog bin bags | £63.66 |
| 21.04.20 | Zurich Municipal; annual insurance | £558.50 |
| 06.04.20 | Business Stream; water usage at allotments | £2.21 |
| 07.05.20 | NYCC; streetlight energy 2019-20 | £720.12 |

It was resolved that all transactions were proposed, seconded and approved by councillors.

59/20 Other items raised:

Cllr Hemingway to manage dog bin bag replenishment.

Cllr Hemingway to put Union flag up for VE Day.

Resident from property on Green Lane concerned about instruction from Highways to not use driveway installed at front of property as no dropped kerb present. Resident advised to contact Highways.

Cllrs expressed thanks to Bob Wells for all his hard work on the Parish Council over the years.

Confirmed that the next monthly meeting of the Parish Council is to be held on Thursday 4th June 2020 at 7pm in Chapel Schoolroom, North Duffield or remotely via Zoom.

Meeting closed at 20:10hrs.

Signed:

(Chairman)

Date: