

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA clerk@northduffieldpc.co.uk
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Minutes of the Parish Council meeting held on 1st November 2018 Chapel Schoolroom, North Duffield

100/18 In attendance: Cllrs Wells (Chair), R Arrand, R Hemingway, N Gray, L Richardson, N Taylor, C Walker. Sally Look (Clerk). County Cllr R Musgrave.

Apologies: Cllrs A Carr and J Smith. Ward Cllrs J Dean and C Arthur.

Declarations of interest: None received.

101/18 Presentation given by Lily McQuade, Rural Housing Enabler. Councillors resolved to accept the offer of a Housing Needs Survey in the Parish. Draft survey to be presented at the next Parish Council meeting for distribution along with a covering letter from the Parish Council.

102/18 Minutes of the monthly Parish Council meeting held on 4th October 2018 were proposed, seconded and unanimously agreed as a true and accurate record.

103/18 Matters arising from the last meeting

- Village pump fence repairs to be done within next two weeks.
- Village Green: Clerk to arrange work on village green with contractor. Electrics still to be checked. Lights switch on 2nd December 2018. Volunteers required for village green tidy up and setting up the nativity scene and lights on 17th and 24th November at 10.30am. Clerk to advertise.
- Fishing on the green. Discussion took place regarding fishing risks signage and heron on pond. Councillors agreed to allow children to continue fishing as long as the fish are put back and it is at their own risk.
- Community Assets: Awaiting response to application to register village shop.
- Allotments. Cllrs Wells and Hemingway have surveyed the land. To be ploughed and development will be done in two phases. Water supply to be fitted soon. Councillors requested tenancy agreement from land owner in order to proceed.
- Response from McColls regarding various concerns raised.
- Village pub. New temporary tenant appointed by the holding company. Open Event on Thursday 15th November 2018 organised by Punch Taverns to speak to potential tenants.
- Streetlights. All lights complete. Streetlight out opposite the pub has been reported.
- Allotments. No progress with water supply. Clerk to request rental agreement from land owner.
- Neighbourhood Plan. Await response from article in Round Up. Leaflet to be distributed around the village in New Year.
- Speeding concerns. NYCC will not support 20mph signage. Parish Council will support the school with a poster campaign if required.
- HGV's cutting through the village. Video evidence required in order for further action to be taken.

104/18 Public time

- No comments.

105/18 Ward Councillor and County Councillor reports

- Cllr Musgrave reported on NYCC policy changes regarding Vehicle Activated Signs. Will be available to purchase direct from NYCC in future.

106/18 Correspondence for discussion and action

- Death of a Sovereign Policy accepted by Councillors, updated Standing Orders (Nov 2018) accepted, Code of Conduct Policy accepted, Notice Board Policy accepted, Financial Regulations Policy (Nov 2018) accepted subject to amendment of 10.3 to add 'usually by obtaining 3 quotes'. Cllr Walker to review accounts at year end. Appraisal in March followed by salary review at year end.
- Defibrillator service requirements to be checked by Cllr Richardson and Clerk.
- Age UK funding request accepted and donation of £50 agreed.
- Councillors requested the analysis information collected from the Vehicle Activated Speed signs in the parish. Clerk to progress with NYCC.
- Tree liabilities. Oak tree on green needs cutting back. Clerk to contact contractor.
- Overhanging branches blocking out streetlight on corner of Main Street/Back Lane. Cllr Arrand to look at.

- Resolved to not pursue Snow Warden / Winter Weather volunteers due to insurance implications. Parish Council to ensure grit bins are full for Parishioners to use.

107/18 Planning Applications for discussion and comments

- 2018/1175/FUL Proctor House, Market Weighton Road, North Duffield. Proposed erection of new residential dwelling in rear garden of existing dwelling. Resident spoke in favour of the development. Access concerns answered. No objections from Parish Council.
- 2018/1196/HPA 12 Garth Avenue, North Duffield, Selby. Proposed side single ensuite extension to south elevation. No comments.

108/18 Planning Decisions

- 2018/0924/HPA Rose Lodge, Oakwood Park, Market Weighton Road, North Duffield. Proposed single storey extension to form a swimming pool and associated rooms. Permission granted. Noted.

109/18 Financial Matters

- Millennium Fund: No further requests received.
- Transactions for approval and payment:

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| 04.10.18 | North Duffield & Skipwith Luncheon Club (agreed at October meeting) | £400 |
| 04.10.18 | Citizens Advice – Selby (agreed at October meeting) | £50 |
| 01.11.18 | B Wells; Materials for notice board and benches | £36.54 |
| 01.11.18 | S Look expenses | £27.54 |
| 01.11.18 | North Duffield School – Christingle service transport | £160 |
| 01.11.18 | Age UK (Selby) – funding request | £50 |

- Resolved that all transactions were proposed, seconded and approved.

110/18 Items for inclusion in the next monthly meeting

- Community Housing questionnaire and covering letter to be considered.

111/18 To confirm the next monthly meeting of the Parish Council meeting is to be held on Thursday 6th December 2018 at 7pm in Chapel Schoolroom, North Duffield.

Meeting closed at 20.50hrs.

Signed:

(Chairman)

Date: