

NORTH DUFFIELD PARISH COUNCIL

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Minutes of the Parish Council meeting held on 19th July 2018 Chapel Schoolroom, North Duffield

67/18 In attendance: Cllrs B Wells (Chair), R Arrand, A Carr, R Hemingway, Cllr L Richardson, J Smith, N Taylor and C Walker. Sally Look (Clerk), Ward Cllrs J Dean.

Apologies: Cllr N Gray, Ward Cllr C Arthur and County Cllr R Musgrave.

Declarations of interest: None received.

68/18 Minutes of the monthly Parish Council meeting held on 7 June 2018 were proposed, seconded and unanimously agreed as a true and accurate record.

69/18 Public time

- No members of the public present.

70/18 Matters arising from the last meeting

- North Duffield Landings land. No response from Carstairs.
- Village pump fence repairs. Cllr Wells to look at and speak to neighbouring properties.
- Village green improvements. Clerk requested Locality Budget funding from Cllr Musgrave. Decision yet to be taken on allocation of this years budget.
- New website up and running. Clerk to add more community links.
- Relocation of notice board. Notice board has now been refurbished. Cllr Wells to apply for streetwork permit and arrange installation.
- Neighbourhood Plan. Copy of Escrick plan sent to Cllrs. Steering Group required to manage. Clerk to advertise meeting prior to monthly Parish Council meeting in September.

Cllr Dean joined the meeting.

71/18 Ward Councillor reports

- Cllr Dean gave a Ward Funding update to Councillors and an update on Plan Selby. Next CEF 19th Sept. 6.30pm. Riccall. Partnership Board to be held on 17th October 2018, 7pm, Riccall Regen Centre.

Cllr Dean left the meeting.

72/18 Correspondence for discussion and action

- Consider Selby District Council Chairman charitable donation request. Resolved to donate £50.
- Agreed to the proposal to change the name of 'Selby Road' sign to 'Market Weighton Road (Selby Road)'.
- Consider the replacement of two streetlight posts (LP8 and LP41). Awaiting invoice before a decision can be made.
- Proposed communications installation for Arqiva's Smart Meter Network at Derwent Cottage Farm, Selby Road, North Duffield. No objections.
- North Duffield Parish Council Freedom of Information Policy and Publication Scheme approved.
- North Duffield Parish Council Complaints Procedure Policy approved.
- Grants and Donations Policy approved.
- Planning process; material considerations for planning applications. Noted.
- Rural Housing. Invite Lily McQuade, the Rural Housing Enabler to the next meeting.
- Parish Portal; Clerk and Councillors reporting system. Access granted to Councillors.
- PFA bench. Agreed that it could be located at the top end of the village green dependent on condition. Clerk to contact PFA.
- YLCA courses. Resolved that Clerk will attend both a clerks course and a one day conference.

73/18 Planning Applications for discussion and comments

- 2018/0768/TELC Prior notification of proposed development by telecommunications code system operators for the installation of electronic communications apparatus. Chapel Lane, North Duffield. Comments by 26th July 2018. No comments.

74/18 Planning Decisions

- 2018/0153/REM Land to North of York Road, North Duffield. Reserved matters. Permission granted.
- 2017/0687/FUL Springfield House Farm, Green Lane, North Duffield. Proposed erection of 4no. detached bungalows with integral garages. Permission granted. Noted.

75/18 Financial Matters

- Transactions for approval and payment:

14.06.18	Information Commissioner; ICO (Data Protection registration)	£40
18.06.18	S Look; McAfee internet security for Parish Council laptop (2 year)	£89.99
19.07.18	S Look; expenses	£133.18
24.06.18	Autela Group Limited; payroll Q1	£46.80
05.07.18	Philip Lawley; Website	£480
28.06.18	City of York Council; contribution Fri/Sat night bus service	£431.78
22.06.18	T J Nicholson; hanging baskets	£516
19.07.18	Yorkshire Local Councils Association; Clerks course	£115
19.08.18	Anthony Stevens; refurbishment of Parish Council notice board	£134.05

- Resolved that all transactions were proposed, seconded and approved.

76/18 Items for inclusion in the next monthly meeting

- Grants Policy
- Millennium Fund
- Cllr Walker gave apologies for next meeting

77/18 To confirm the next monthly meeting of the Parish Council meeting is to be held on Thursday 6th September 2018 at 7pm in Chapel Schoolroom, North Duffield. There will be no meeting in August unless there is urgent business.

Meeting closed at 20.45hrs.