

## NORTH DUFFIELD PARISH COUNCIL

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### Minutes of the Parish Council meeting held on 3<sup>rd</sup> May 2018 Chapel Schoolroom, North Duffield

**45/18 In attendance:** Cllrs B Wells (Chair), R Arrand, A Carr, N Gray, L Richardson, J Smith, N Taylor and C Walker. Sally Look (Clerk).

**Apologies:** Ward Cllrs J Dean, C Arthur and County Cllr R Musgrave.

**Declarations of interest:** None received.

**46/18** Minutes of the monthly Parish Council meeting held on 5 April 2018 and the EGM held on 19 April 2018 were proposed, seconded and unanimously agreed as a true and accurate record.

#### **47/18 Matters arising from last meeting**

- North Duffield Landings land. No response from Carstairs.
- Annual village meeting; 10<sup>th</sup> May 2018. More advertising required. Clerk to confirm attendees.
- Proposed No.18 bus service update. Temporary service for 3 months in place. Evening bus has been subsidised by the Parish Councils.
- Village pump fence repairs. No progress. Cllr Wells to follow up.
- Village green improvements. Locality budget funding unsuccessful. Clerk to follow up with Cllr Musgrave. Cllr Wells to contact CEF.
- Website changes. Cllr Taylor and Clerk meeting website company to discuss.

#### **48/18 Public time**

- No members of the public present.

#### **9/18 Ward Councillor reports**

- No Ward Councillors present.

#### **50/18 Correspondence for discussion and action**

- Data Protection Officer. YLCA to provide service if required. Updated retention policy and privacy policies approved by Councillors.
- Memorial bench. Resident to donate memorial bench to the Parish. Location to be determined on village green.
- Notice board renovation / relocation and Parish Council noticeboard rules. Resolved that the Parish Council notice board next to shop will be solely for Council business due to new GDPR regulations and lack of space. Lock to be obtained for the cabinet. Notice board outside doctors surgery to be refurbished and relocated if possible. This notice board will be used for village notices.
- North Yorkshire Archives Service. Noted.
- Parish/Town Council CIL and S106 training. Cllr Wells gave update on recent planning seminar including info on neighborhood plans.
- Community right to bid applications to be processed by clerk.
- Land ownership at back of school to be determined. Clerk progressing with Land Registry.
- Streetlights. Two replacement poles required. Northern Power Grid costs for the cables has risen. Clerk to contact NYCC to ascertain implications.

#### **51/18 Planning Applications for discussion and comments**

- 2018/0153/FUL Land North of York Road, North Duffield. Proposed erection of 4/5 bedroom dwelling with built in double garage. No objection to amended plans but Councillors have concerns regarding the access within close proximity to the North Duffield village sign which may hinder visibility. Councillors would like a condition of approval putting in place to relocate and rebuild the village sign further north towards the bowling green.

#### **52/18 Planning Decisions**

- 2018/0082/HPA The Granary, 1 Redmoor Farm, Skipwith Common Road. Proposed erection of a single story rear kitchen extension. Permission granted. Noted.

#### **53/18 Financial Matters**

- Resolved to certify North Duffield Parish Council from exemption of external audit under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015. Resolved to accept the 2017/18 accounts for internal audit.

- Resolved to accept Clerks salary annual increase (NALC 2%) and increase in hours by an extra 8 per month due to increased workload.
- Transactions for approval and payment:

03.05.18	S Look; expenses, leaving gift, mileage to GDPR course	£102.40
17.04.18	Zurich Annual Insurance	£512.92
23.04.18	Spectrum signs; Duck sign for village green	£102
28.04.18	HM Land registry	£4

- Resolved that all transactions were proposed, seconded and approved.
- Brackets required for duck signs. Clerk to contact Spectrum signs.

**54/18 Items for inclusion in the next monthly meeting**

- Streetsign on Market Weighton Road reads Selby Road confusing delivery drivers. Clerk to contact highways.

**55/18 Confirmed next monthly meeting of the Parish Council is to be held on Thursday 7<sup>th</sup> June 2018 at 7pm in Chapel Schoolroom, North Duffield. The Annual Parish Meeting will be held on 10<sup>th</sup> May 2018 at 7.30pm in the Village Hall, North Duffield. Meeting closed at 21:10hrs.**