

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
clerk@northduffieldpc.co.uk www.northduffieldpc.co.uk

MINUTES of the Parish Council meeting held on 7th March 2024 Chapel Schoolroom, North Duffield

Part 1

24032. In attendance and declarations of interest: Cllrs R Arrand, S Brown, R Hemingway (Chairman), L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Members of the public. Divisional Cllr Arthur.

24033. Apologies and declarations of interest: No declarations of interest noted.

Apologies: Cllrs S Donoghue and M Patten.

24034. Minutes of the Parish Council meeting held on Thursday 1st February 2024 were proposed by Cllr Wint, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

24035. Receive Divisional Councillor report:

- i. Cllr Arthur gave an update on the Selby Local Plan. The pre-submission revised publication Selby Local Plan consultation is from 8th March to 4:30pm on 19th April 2024. This is a revised version of the Selby Local Plan. The Council has considered all the responses received to the 2022 Publication version consultation and has made changes to some of its decisions regarding the policies and development proposals based on the most recent evidence and consultation responses provided. The main differences between the 2022 Publication version and the Revised Publication version (2024) are that the Council now propose:
 - the removal of the proposed new settlement known as Heronby (STIL-D)
 - the addition of four further site allocations in: Eggborough (EGGB-B (which also includes site EGGB-U)); Hambleton (HAMB-A); Hensall (HENS-A) and North Duffield (NDUF-D)
 - other revisions to policies in response to comments raised as part of the previous consultation stage in 2022
 - changes required to reflect the revised National Planning Policy Framework published in December 2023
 - some reformatting of site allocations policies for clarity and consistencyTo view the consultation: <https://selby-consult.objective.co.uk/kse/event/37850>. The details for North Duffield can be found on page 273. A paper copy of the plan can be viewed at Selby Library. Members of the public present expressed concerns about the inclusion of developments in North Duffield due to the lack of infrastructure, existing drainage problems on Back Lane, frequent power cuts in the village and flooding. Cllr Arthur stressed to residents to respond to the consultation formally either online or in writing to North Yorkshire Council. It was resolved that the Parish Council will hold a public meeting in the village hall for residents to understand the planning process more and see the plans proposed. Cllr Arthur to attend and invite a planning officer from NYC.
- ii. Springfield House Farm Green Lane North Duffield. Variation of conditions. The applicant was advised by Highways that should a footway not be implemented then a shared surface would be required, which would need to be made up of a 4.5 metre core carriageway area, a 2-metre service margin and a 0.5 metre hard margin, the latter is required if adjacent to a boundary treatment.
- iii. Council Tax Increases – Harmonisation of Levels following Reorganisation. As part of the establishment of North Yorkshire Council a decision was taken to harmonise council tax over two years. This meant that for 2023/24 council tax varied depending upon which former district or borough council area the property was in. For 2024/25, the council tax (for each council tax band) will be the same irrespective of area. The increase between 2023/24 and 2024/25 will vary by former council area. The council approved an overall 4.99% increase in council tax (2.99% for core council tax and 2% for the Adult Social Care [ASC] precept). Based on a Band D property this gives a North Yorkshire Council council tax charge of £1,847.36 for 2024/25. This is above the 4.99% because council taxpayers in this area paid less than the average of £1,759.58 in 2023/24. Some other areas paid more and will therefore see a smaller increase but the same final council tax levels. The above is permissible under the council tax rules set by government. NYC anticipate that some members of the public will suggest that an increase above 4.99% is illegal without a referendum. In normal cases that would be correct but the legislation relating to the reorganisation of councils allows for this to happen so long as the weighted average across all councils does not breach the 4.99% limit and that is the case. Obviously from 2025/26 both the level of council tax and any increase will be the same across the whole council and all will see the same increase which will

need to be within any capping regime. Further information on council tax this can be found at: www.northyorks.gov.uk/counciltax Additional information about the Council Tax premiums for empty unfurnished properties and furnished second homes has also been added to the NYC website and can be found at: www.northyorks.gov.uk/council-tax-premiums

- iv. Cllr Arthur confirmed that NYC have agreed to not reduce the locality budget allowance for Divisional Councillors for 2024/25. Therefore, the budget will remain at £10,000 for North Duffield, Cliffe, Hemingbrough and Osgodby. Individual organisations can apply for funding as well as Parish Councils.

Cllr Arthur left the meeting.

24036. Highways:

- i. The Community Speedwatch was not done this month. A request was made by a member of the public to do some monitoring on Back Lane. It was explained that there are restrictions where it can be carried out and this is not one of the specified areas set out by the Community Speedwatch team and agreed by North Yorkshire Police.
- ii. Cllr Hemingway has arranged a 'village walk around' with a highways representative to discuss ongoing issues in the village for 11th March 2024. Cllr Heminway presented a list of issues that will be raised with the Highways team and will report back at the next meeting.
- iii. VAS statistics to be presented to councillors at the April Parish Council meeting.
- iv. Streetlight no.26 at the end of School Lane on Main Street is still out. Clerk has escalated this issue to Cllr Arthur. Cllr Hemingway to speak to Highways about it during the village walk around.
- v. Report of overgrown bushes at the end of Green Lane on both sides of the road near the allotments making the footpaths very narrow. Cllr Hemingway to report it to NYC Highways.
- vi. A resident reported that the road approaching the Build Out on York Road has got two dips running across the road causing their vehicle to bounce which makes their dipped beam incline momentarily. The resident is concerned that this may look to the oncoming (no priority) driver that they are flashing their headlights for them to proceed, thus nearly causing a collision. This has been reported to Highways who have been out to assess the road and they have confirmed that there are no actionable defects to repair. There are x 2 slightly sunken areas of old utility cross trenches well out of guarantee, these are opposite Champions Gate (cul-de-sac). They confirmed that they are far enough away from the priority system as not to cause conflict if someone was to miss interpret headlamp movement. Therefore, unfortunately Highways will not take any further action at this stage.
- vii. Cllr Hemingway to speak to Highways regarding extending the footpath outside new development on Green Lane adjacent to allotments to join up with recently installed footpath.
- viii. Correspondence received from resident of Green Lane regarding damaged verge. Cllr Hemingway to inspect and speak to Highways.
- ix. Request from member of the public for a one-way system around the village green on Green Lane. Cllr Hemingway to speak to Highways to ascertain costings. It was noted that this has been explored on several occasions and NYC will not fund the implementation of it so it would be at the expense of the Parish Council and a full consultation with the village would need to take place.

24037. Planning Applications:

- i. ZG2024/0169/S73. Land at The Paddocks, York Road, North Duffield. Section 73 application to remove conditions 06 (archaeology) and 16 (travel plan) of approval 2018/1344/OUTM Outline application including access (all other matters reserved) for erection of dwellings and construction of access from York Road granted on 15 February 2021. Councillors resolved to support this application.
- ii. ZG2024/0087/S73. Springfield House Farm, Green Lane, North Duffield. Section 73 application to vary condition 03 (carriageway/private drive) of approval 2018/1050/FUL Section 73 application to vary conditions 02 (drawings), 04, (surface water from non-highway areas) 05 (access) and 09 (landscaping) of approval 2017/0687/FUL for proposed erection of 4 no. detached bungalows with integral garages. Comments by 27 February 2024. Resolved to object to the application. Councillors agreed that previous agreed conditions should not be removed from the application, in particular, the removal of an adequate footpath on the development.

- ii. Proposed base station installation upgrade at cs10726901 - Blackwood House Farm, Market Weighton road, North Duffield (ngr: 467053, 436069). Proposed telecommunications upgrade at the above site. Councillors have no comments to make on this application.
- iii. ZG2024/0185/HPA. 37 Oak Road, North Duffield. Erection of a single storey side and rear extension. Councillors have no comments to make on this application.

24038. Ongoing Planning Application:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). It was noted that Highways have agreed to take into consideration the cones that were placed near the speed survey when the data is submitted. This has also been escalated to Cllr Arthur.
- ii. 2023/0160/TPO. 7 The Paddocks, North Duffield. Application for consent to fell 1 Oak tree (T1) and trim 1 Oak tree (T2) by 1m covered by TPO 3/2019. No further update. Clerk to follow up with the Enforcement Officer.
- iii. Chimneys, Main Street, North Duffield. No further update. No further update. The enforcement officer has confirmed that she has visited the site and met with the owner to go over what works that have been undertaken. The owner was asked to provide some further detail to enable NYC planning to assess the works undertaken, which has now been received. The planning officer is currently in the process on going through the works to establish whether any further planning applications would be required.
- iv. NYC Local Plan. No further updates to report.
- v. Selby Local Plan. NYC full council meeting held on 21 February 2024. See update at 24035i.

24039. Planning Decisions:

- i. ZG2023/0719/FUL. Land Off, Selby Road, North Duffield. Construction of a field access and gate. Permission granted. Noted.

24040. Public time:

- i. No further comments made by members of the public present.

24041. Financial matters:

- i. Finance report and consider transactions for approval and payment:
Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 26th January 2024	£5008.21	£19197.38
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; January 2024 expenses	-£53.36	
	S Look; Clerks January pay	As agreed	
	A64 Gardencare; Portable Toilet hire for Christmas Market	-£237.60	
	HUW Forestry; Allotment tree work	-£1200.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	Autela Payroll Services; Q3	-£54.58	
	R Arrand; wood for storage container	-£96.11	
d.	Receipts since the last meeting:	Nil	
e.	Internal transfer:		
	Allotment Association; contribution towards HUW Forestry tree work		£200.00
f.	Account balances as at 28th February 2024	£2833.12	£19,397.38
g.	To approve the following payments:		
	S Look; February expenses inc. new flagpole	-£389.29	
	JA Massey; pin kerb work	-£125.00	
	S Look; Clerks February pay	As agreed	

It was resolved to accept and approve the payments and transactions as stated.

24042. Village Green and village maintenance:

- i. Pond maintenance; it was reported that the pond is draining fine at present.
- ii. Cllr Hemingway updated councillors on actions outstanding on the 'to do' list. Outstanding items are the drainage channel installation on the pond patio (Action: DW), replacement perspex on the

Parish Council notice board (Action: DW), water pump to be re-stained (defer until later in the year), Woodwork on the manger / stable (to be done in the Spring). Work on the pinfold has started.

- iii. No further update from the 'village green working group'.
- iv. Electrical on the village green; work outstanding to dig the main cable deeper on the green and a new cable to be installed from the pond to a tree. (Action: RH/DW)
- v. Christmas Lights – PAT test requirement. (Action: DW).
- vi. Request to cut the trees back on School/Priest Lane outstanding. To be done when the weather improves.
- vii. Cllr Wint gave an update on the cost for a replacement marquee roof. Approximate cost £1200 + £50 delivery. To confirm at next meeting.
- viii. Tree on the allotment site has now been removed and a contribution of £200 has been made by the allotment committee.
- ix. No further update on declaring the Parish Council a 'Natural Recovery Area'.

24043. Correspondence:

- i. YLCA White Rose Update and training dates noted. Cllr Wells attended the YLCA branch meeting. Main topic raised was Highways issues.
- ii. Email from member of the public requesting that the Village Hall is registered as a Community Asset. Councillors resolved to put an application in for this.
- iii. Email from resident on Back Lane regarding Back Lane pumping station issues. Resolved to write to Yorkshire Water again as a Parish Council. Recommended to resident present to contact the local MP Keir Mather to escalate it.
- iv. Email regarding the Selby Local Plan and housing plans for North Duffield. Noted and discussed at item 24035i.
- v. Request from NDU5's to use the village green on Easter Sunday. Councillors approved this request.
- vi. Information about a Dementia Inclusive Drop-In on 16th May at Selby Park. Noted.
- vii. North Yorkshire joint local health and wellbeing strategy - Public consultation to 31 March 2024.
- viii. Round Up March/April 2024 noted.
- ix. Email from member of the public regarding the services in the Parish including green bin charges and poor bus service. Resident has written to Keir Mather and NYC to express concern. Noted.
- x. Cllr Hemingway is on the Patient Participation committee for the surgery. They have confirmed that they will open three days a week in North Duffield and have introduced a text service for when prescriptions are ready to collect.

24044. Parish Online software:

- i. Councillors considered purchasing GIS (Geographic Information System). It was resolved to take out a free trial for 30 days. Action: BW.

24045. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 4th April 2024 in the Schoolroom of North Duffield Methodist Chapel.
- ii. The Annual meeting of the Parish is to be held on Thursday 16 May 2024. Resolved to invite Cllr Arthur, the PCSO (Cyber security talk), representative from the NYC planning department. Cllr Wells to present geographic mapping information.

Part 2

24046. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

24047. Allotments:

- i. Allotment agreement up for renewal. Contract agreed.

24048. Village Maintenance Contract:

- i. Village maintenance / grass cutting contract for 2024/25 has been signed by York Landscapes.

24049. Village Flagpole:

- i. Replacement flagpole has now been received. Discussions ongoing with the person responsible for damaging the flagpole. Awaiting payment.

Meeting closed at 21.30.

Signed: (Chairman)
Date: