

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 4th January 2024 Chapel Schoolroom, North Duffield

Part 1

24001. In attendance and declarations of interest: Cllrs S Brown, S Donoghue, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Member of the public.

24002. No declarations of interest noted.

Apologies: Cllr R Arrand and Divisional Cllr Arthur.

24003. Minutes of the Parish Council meeting held on Thursday 7th December 2023 were proposed by Cllr Wint, seconded by Cllr Patten and unanimously agreed as a true and accurate record.

24004. Matters arising from the last meeting:

- i. Christmas lights; Quote received for £230 per 12m plus plug and rectifier required. No discounts from Fizzco available at present. It was resolved to defer ordering 3 new sets of multi-coloured lights due to the high price and look at alternative suppliers.
- ii. Power cuts in the parish; Clerk has contacted Northern Powergrid and received a response outlining the reasons for the power cuts (to be published on the PC Facebook and website). Residents encouraged to report all power outages direct to Northern Powergrid. The power line incorporates an automatic switching device to cut supplies off in the event of a fault. This is a safety requirement, but also reduces the risk of significant damage to the line, which could result in extended power cuts. Priority services information to be put on the forum for residents.

24005. Public time:

- i. Member of the public suggested putting 'public time' further down the agenda to encourage members of the public to attend more of the meeting in future. It was agreed to move it to after planning matters.

24006. Receive Divisional Councillor report:

- i. Cllr Arthur not present.

24007. Highways:

- i. No Community Speedwatch data collected this month to report. Monitoring to take place w/c 8th January 2024 and report to be presented at the next meeting.
- ii. Cllr Hemingway has requested a 'village walk around' with a highways representative to discuss ongoing issues in the village. Still awaiting the double yellow lines outside the school and the 30mph move on York Road. The road surface / flooding on Green Lane is still an area of concern. Oak Road potholes have been filled but not to a satisfactory standard (ACTION: RH to follow up).
- iii. The pedestrian crossing signage has now been installed near the Methodist Chapel on the A163.
- iv. VAS statistics to be presented to councillors at the February Parish Council meeting.
- v. Streetlight no.26 at the end of School Lane on Main Street is still out. Clerk has reported it to Highways again as it has been faulty for over a year.

24008. Planning Applications:

- i. No new planning applications received.

24009. Ongoing Planning Application:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). Jac Cruickshank at NYC planning department has confirmed that the agent for the applicant has supplied a revised layout plan to include bin storage and a plan to show the visibility splays. A 'Transport Note' has been submitted to the Highways team and the Waste & Recycling team have been formally consulted on the revised plans. An extension of time has been given to 9th February 2024. Clerk to send a further objection as the transport data provided does not represent a true reflection of the traffic and speeds. The date was taken from a survey conducted on 17th December 2020 when the country was in a National Lockdown due to Covid 19 over just a one-hour period.
- ii. 2023/0160/TPO. 7 The Paddocks, North Duffield. Application for consent to fell 1 Oak tree (T1) and trim 1 Oak tree (T2) by 1m covered by TPO 3/2019. No further update. The Enforcement Officer is on leave until 8th January 2024. ACTION: SL to follow up prior to the next PC meeting.
- iii. 2024/0331/LWORK. Alleged: Unauthorised breach of conditions at Springfield House Farm, Green Lane, North Duffield. The following conditions are still outstanding; the development should have a

footpath, place for the bins, there are no dropped kerbs and there is no streetlighting. The Planning Officer has contacted the developer but not had a response to date.

- iv. Chimneys, Main Street, North Duffield. It was reported that building work is ongoing at the property without planning permission including a raised roof height and new dormer windows. Request made to check if this work is within permitted development. The Enforcement Officer is on leave until 8th January 2024. To follow up prior to the next PC meeting.

24010. Planning Decisions:

- i. No planning decisions received.

24011. Financial matters:

- i. Finance report and consider transactions for approval and payment:

		Current Account	Savings Account
a.	Account balances as at 29th November 2023	£4816.69	£21,040.66
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; November expenses inc. bell for Christmas Fare	-£69.91	
	Skipwith & North Duffield Over 60s Club	-£200	
	D Wint; Haribo expenses for Christmas Fare	-£24.00	
	R Wells; Contribution during the Christmas fare for Candlelighters.	-£50.00	
	James Dabbs Marquee Hire for Christmas market	-£960.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	S Look: Clerks December pay	-£as agreed	
	Anytime Skip hire; Christmas market	-£264.00	
	HMRC; NI clerks pay	-£0.75	
	Scottish Power; village green electrics	-£171.62	
	Unity Bank; Quarterly service charge	-£18.00	
d.	Receipts since the last meeting:		
	Unity: Savings account credit interest		£156.72
	North Yorkshire Council; Community Funding (Brownies)		£1000.00
e.	Internal transfer:	£3000.00	-£3000.00
f.	Account balances as at 1st January 2024	£5524.97	£19,197.38
g.	To approve the following payments:		
	S Look; December expenses	-£53.36	

It was resolved to accept and approve the payments and transactions as stated.

24012. Village Green and village maintenance:

- i. Ongoing maintenance of the pond drainage; It was confirmed that the pond is now draining better since the clearance. ACTION: DW to follow up on investigating using Siltex for the silt.
- ii. Items on the village 'to do' list have been updated by Cllr Hemingway. Outstanding items still to do; pond patio drainage channel installation (ACTION: DW), benches around the pond to be cleaned and revarnished, Snickets to be weeded, pin kerbs still need cutting back (J Massey to do), Perspex to be replaced on PC notice board, water pump to be re-stained, pinfold weeding / general repair/upkeep, telephone box clean up.
- iii. No further update from the village green working group at this stage.
- iv. Full electrical check of the mains electrics that serve the pond to be done in the Spring. It was resolved to get the Christmas lights PAT tested when they are taken down (ACTION: DW).
- v. The trees/hedges on School/Priest Lane to be cut back in Spring (ACTION: DW and RA).
- vi. Councillors considered options for a replacement marquee or repairs to the existing marquee. To carry over to the next meeting when full costings are available (ACTION: RH / DW).
- vii. The Allotment Committee have agreed to contribute £200 towards the removal of the conifer tree on the allotment site. Councillors resolved to request that a replacement tree is planted more suitable to the site. Huw Forestry have confirmed on 22nd December 2023 lead time is 5-6 weeks.
- viii. No further update received on the 'Natural Recovery Area' discussions. Awaiting further information from Carstairs Countryside Trust.

24013. Correspondence:

- i. YLCA White Rose Update and training dates noted.

24014. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 1st February 2024 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

24015. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. It was resolved to advertise the village maintenance / grass cutting contract for 2024/25. Performance review with existing contractor to take place in February (ACTION: RH/SL)
- ii. It was reported that the flagpole on the village green has been damaged over the Christmas break and the person responsible has agreed to pay for a replacement. Quote for replacement flagpole to be presented to councillors at the next meeting (ACTION: DW).
- iii. It was reported to the Parish Council that trees have been planted on Blackwood Lane on the grass verge some time ago and concerns have been raised by resident that these trees will infringe on the highway when fully grown. This matter is being dealt with by North Yorkshire Council.

Meeting closed at 20.30.

Signed:

(Chairman)

Date: