

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA
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MINUTES of the Parish Council meeting held on 7th December 2023 Chapel Schoolroom, North Duffield

Part 1

23146. In attendance and declarations of interest: Cllrs R Arrand, Cllrs S Brown, S Donoghue, R Hemingway (Chairman), M Patten, L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Divisional Cllr Arthur. Member of the public.

23147. Declarations of interest noted: Cllr Hemingway declared an interest in 23131ii as a School Governor.

Apologies: No apologies received.

23148. Minutes of the Parish Council meeting held on Thursday 2nd November 2023 were proposed by Cllr Wint, seconded by Cllr Walton and unanimously agreed as a true and accurate record.

23149. Matters arising from the last meeting:

- i. Councillors considered options for the school defibrillator and whether to fund installation of a box on the school gates to allow access for all. The head of the primary school has reported that they are unable to put the defibrillator on the school gates as there is no electric feed in that area. He has reported that it is currently located in the school library and is available for anyone in the village to use in an emergency during school hours.
- ii. Update on the Christmas Market; the weekend was a success with stall holders present on both days. It was agreed to change the format slightly for next year and just hold it over one day without the requirement for the portable toilets or the skip. Volunteers to be organised in 2-hour slots prior to the event and the distribution of leaflets to go out much earlier. Stall holders to be contacted in the next few weeks to save the date for next year (Sunday 1st December 2024). It was agreed that the choir would be better sited in the Kings Arms beer Garden next year if possible. It was resolved to donate £50 to Candlelighters at the request of Cllr Wells in lieu of a gift for being Father Christmas. £176.10 raised from the raffle. To consider donating this to the school for a specific project but options to be agreed at the next meeting.
- iii. Cllr Wint to provide costings for a new marquee at the January meeting. Resolved to sell the existing marquee (which measures 16x8m) as it is rather than getting it repaired.
- iv. To arrange a fundraising event in the Kings Arms to raise funds for some new Christmas lights. Clerk to get a quote for replacement coloured lights in preparation.

23150. Public time:

- i. No comments.

23151. Receive Divisional Councillor report:

- i. Cllr Arthur has been informed that Wheldrake PC may not be contributing to the no18 evening bus service next year. Clerk received confirmation from the Chairman of Wheldrake PC that this is not correct.

23152. Highways:

- i. No Community Speedwatch data collected this month to report. Monitoring to take place before the next meeting dependent on the availability of volunteers.
- ii. No further updates from Highways this month. Still awaiting the double yellow lines outside the school and the 30mph move on York Road.
- iii. VAS statistics to be updated next month.
- iv. Still awaiting the installation of 'pedestrian crossing signage' outside the Chapel requested in March 2023. The Clerk has followed this up with NYC and been reassured that it is on their list but still no progress.
- v. Local resident has confirmed that the repair to the damaged streetlight (LP40) outside Sunnyside, School Lane has now been done and the old stump has been removed. Streetlight no.26 at the end of School Lane on Main Street is still out. Clerk to report it to Highways again.

23153. Planning Applications:

- i. No new planning applications received.

23154. Ongoing Planning Application:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). No further update received on the application.
- ii. 2023/0160/TPO. 7 The Paddocks, North Duffield. Application for consent to fell 1 Oak tree (T1) and trim 1 Oak tree (T2) by 1m covered by TPO 3/2019. No further update.
- iii. Local Plan update briefing took place on Tuesday 5th December 2023. The meeting introduced the new North Yorkshire Planning Service and Local Plan team and set out the key milestones for Local Plan preparation and how communities can get involved.
- iv. Chimneys, Main Street, North Duffield. It was reported that building work is ongoing at the property without planning permission including a raised roof height and new dormer windows. Request made to check if this work is within
- v. permitted development.

23155. Planning Decisions:

- i. 2022/1414/S73. Springfield House Farm, Green Lane, North Duffield. Section 73 application to vary condition 03 (carriageway/private drive) of approval 2018/1050/FUL Section 73 application to vary conditions 02 (drawings), 04, (surface water from non-highway areas) 05 (access) and 09 (landscaping) of approval 2017/0687/FUL for proposed erection of 4 no. detached bungalows with integral garage. REFUSED. Clerk to write to NYC planning to report the planning breaches including no footpath on the development, no streetlighting, no dropped kerbs and no bin storage.
- ii. ZG2023/0684/S73. Oakwood Lodges, Greengate Lane, South Duffield. Section 73 to remove condition 16 of approval 2017/0229/FUL Section 73 to vary/remove conditions 05 (access), 10 (access) and 17 (access) of approval 2006/1531/FUL for resubmission of refusal 8/17/37C/PA for the erection of fourteen holiday cabins, community building and associated works. PERMISSION GRANTED.
- iii. ZG2023/0139/REM. Land at The Paddocks, York Road, North Duffield. Reserved matters application including appearance, landscaping, layout and scale for 6 dwellings following approval of 2018/1344/OUTM - Outline application including access (all other matters reserved) for erection of dwellings and construction of access from York Road. PERMISSION GRANTED.

23156. Financial matters:

- i. Councillors considered an annual donation request from Skipwith & North Duffield Over 60's Club. It was resolved to donate £200.
- ii. Councillors accepted the Local Government Pay increase for clerks back dated to 1st April 2023.
- iii. It was resolved to accept the following payments covered by the Clerks delegated authority under 5.6 of the Councils financial regulations (to pay routine invoices without prior approval): Autela payroll, NYC streetlighting electricity, internal & external audit costs and YLCA membership.
- iv. Finance report and consider transactions for approval and payment:

| | | Current Account | Savings Account |
|----|---|------------------|-------------------|
| a. | Account balances as at 26th October 2023 | £2,616.84 | £25,608.23 |
| b. | Transactions made since last meeting (approved at the last meeting): | | |
| | S Look; October expenses | -£53.36 | |
| | Clerks October salary | -£as agreed | |
| | J Massey; October village maintenance | -£410.50 | |
| | North Duffield Primary School Fund; Christingle service donation | -£450.00 | |
| | Citizens Advice annual funding | -£50.00 | |
| | St Helens Church Churchyard / Round Up donation | -£500.00 | |
| | Skipwith Brownies; Community Funding donation | -£500.00 | |
| c. | Payments made since the last meeting under clerks delegated powers: | | |
| | R Arrand; Sleigh | -£450.00 | |
| | D Wint expenses; Decking | -£78.41 | |
| | S Look; Clerks back pay | -£as agreed | |
| | Clerks November salary | -£as agreed | |
| | Tiger Print; flyers for Christmas Fare | -£43.00 | |
| d. | Receipts since the last meeting: | Nil | |
| e. | Internal transfer: | £3000.00 | -£3000.00 |

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|----|---|-----------------|-------------------|
| | | £3000.00 | -£3000.00 |
| f. | Account balances as at 29th November 2023 | £4816.69 | £21,040.66 |
| g. | To approve the following payments: | | |
| | S Look; November expenses inc. bell for Christmas Fare | -£69.91 | |
| | Skipwith & North Duffield Over 60s Club | -£200 | |
| | D Wint; Haribo expenses for Christmas Fare | -£24.00 | |
| | R Wells; Contribution during the Christmas fare for Candlelighters. | -£50.00 | |
| | James Dabbs Marquee Hire for Christmas market | -£960.00 | |

It was resolved to accept and approve the payments and transactions as stated.

23157. Village Green and village maintenance:

- i. Cllr Hemingway has had a meeting with Nathan Culpan from the Internal Drainage Board to discuss a long-term plan for the ongoing maintenance of the pond drainage. It was agreed that the Parish Council will clear any blockages every few weeks at this time of year. Cllr Wint to investigate using Siltex for the silt.
- ii. Items on the village 'to do' list have been updated by Cllr Hemingway. The planking on the pond jetty has been done by Cllr Wint. To do the new drainage channel when the pond flood level has dropped. Village contractor in the process of cutting back the pin kerbs around the village. It was also noted that the panel on the Parish Council notice board still needs replacing – Cllr Wells to measure it up and Cllr Wint to action. Village pump needs re-staining. Pinfold needs attention. Cllr Hemingway to do a village walk around to update the list in the Spring.
- iii. No further update from the village green working group at this stage.
- iv. Full electrical check of the mains electrics that serve the pond to be done in the Spring including an upgrade to 13amps, new door hinges on the box, reburying of existing cable and installation of additional sockets across the green. An initial safety check has been done in November.
- v. Marquee repairs discussed at item 23131.
- vi. The trees/hedges on School/Priest Lane to be cut back in Spring by Cllrs Arrand / Wint.
- vii. Councillors considered the three quotes to cut down/ reduce the Conifer tree near the orchard on the allotment site. It was resolved to accept the quote from Huw Forestry if the allotment committee contribute towards the costs. Cllr Hemingway to discuss with the chairman of the committee.
- viii. No further update received on the 'Natural Recovery Area' discussions. Awaiting further information from Carstairs Countryside Trust.

23158. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Noted the NALC council tax briefing update.
- iii. To consider events for the D Day 80 Anniversary – 6th June 2024 at the January PC meeting.
- iv. Clerk has applied to re-register the Kings Arms Public House and the village shop as community assets as the previous application has now expired. Outcome to be confirmed at the January parish council meeting.
- v. Noted the North Yorkshire UKSPF team update.
- vi. North Yorkshire Local Plan briefing for town and Parish Council held on 5th December discussed at item 23136. Clerk to request a copy of the presentation.

23159. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 4th January 2024 in the Schoolroom of North Duffield Methodist Chapel.

Part 2

23160. Confidential business: Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

- i. It was resolved to accept the budget options for 2024/25 presented and agreed to set the precept at £21,800.

Meeting closed at 21.10.

Signed:

(Chairman)

Date: