

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

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MINUTES of the Parish Council meeting held on 2nd November 2023 Chapel Schoolroom, North Duffield

Part 1

23129. In attendance and declarations of interest: Cllrs R Arrand, (Chairman), M Patten, L Richardson, M Walton, and D Wint. S Look (Clerk). Members of the public. There were no declarations of interest noted. Apologies: Cllrs S Brown, S Donoghue, R Hemingway and B Wells. Divisional Cllr Arthur.

23130. Minutes of the Parish Council meeting held on Thursday 5th October 2023 were proposed by Cllr Wint, seconded by Cllr Richardson and unanimously agreed as a true and accurate record.

23131. Matters arising from the last meeting:

- i. Bubwith Bridge is now open. Councillors praised the contractors and East Riding Council for opening ahead of time. A query was raised regarding the weight limit and it was explained that Bubwith Parish Council have already investigated this and it is not feasible as it is on an 'A' road.
- ii. Update on the Christmas Market; two marquees, portable toilets and a skip have been booked. Stalls have been reserved for both days by various vendors. Leaflet drop to be done this month.
- iii. Arrangements for the Christmas nativity installation confirmed as the week before the Christmas Market which is the weekend of 25th/26th November. To confirm timing nearer the date.
- iv. Councillors to consider options for the school defibrillator and whether to fund installation of a box on the school gates to allow access for all at the December Parish Council meeting.
- v. Cllr Patten to give an update from the YLCA meeting when the meeting minutes are received. It was noted that YLCA training is available for all councillors and information is available on the councillors shared drive.

23132. Public time:

- i. A representative from the allotment committee requested assistance from the Parish Council to remove a large conifer tree on the site. Two quotes have been received which were considered and another quote is outstanding. It was resolved that the clerk will contact the Internal Drainage Board as the tree is over hanging Moses dyke. It was also confirmed that Cllr Wint has trimmed the boundary hedge back on the exterior of the site. There is still further work to do on the hedge to reduce the height. Cllr Arrand to contact a local contractor for a quote.

23133. Receive Divisional Councillor report:

- i. Cllr Arthur has confirmed by email that the application for funding towards the 1st Skipwith Brownies / Rainbows is being processed.

23134. Highways:

- i. Cllr Wells not present. To request an update on the Community Speedwatch project and monitoring on the A163 now Bubwith Bridge is open.
- ii. No further updates from Highways this month. Still awaiting the double yellow lines outside the school and the 30mph move on York Road.
- iii. VAS statistics to be updated next month.
- iv. Still awaiting the installation of 'pedestrian crossing signage' outside the Chapel requested in March 2023. The Clerk has followed up with NYC and been reassured that it is on their list but still no progress.
- v. Local resident has confirmed that the repair to the damaged streetlight (LP40) outside Sunnyside, School Lane has now been done and the old stump has been removed. Cllr Patten to check.

23135. Planning Applications:

- i. No new planning applications.

23136. Ongoing Planning Application:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). The PC objected to application in July. Cllr Arthur has contacted the planning department at NYC who confirmed that the applicant will be having a meeting at the Methodist Chapel on 3rd November. The agent has confirmed that a speed survey and updated plans showing waste and recycling provision will be submitted after the meeting. Once we have the additional/amended details then NYC will be

formally re-consulting on these. An Extension of time to 8th December 2023 has been agreed by NYC to allow for the additional information to be submitted along with the 3-week consultation period.

- ii. 2023/0160/TPO. 7 The Paddocks, North Duffield. Application for consent to fell 1 Oak tree (T1) and trim 1 Oak tree (T2) by 1m covered by TPO 3/2019. It was reported that the hedge has been cut. Clerk has reported this to the planning department at NYC.
- iii. 2022/0208/FUL. Land at The Paddocks. Erection of 5no. dwellings comprising of two 4no. bedroom 2-storey houses, two 5no. bedroom 2-storey houses and one 3no. bedroom bungalow and construction of new access road between Lilac and Mandale House, York Road. Concerns raised about the boundary hedges. Agreed that no further action is required.

23137. Planning Decisions:

- i. ZG2023/0601/FUL. Land North Of A163, Market Weighton Road E, North Duffield. Erection of an agricultural hay and machinery store. Permission granted. Noted.

23138. Financial matters:

- i. Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 29th September 2023	£4275.98	£15,481.56
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; September expenses	-£53.36	
	Clerks September salary	-£as agreed	
	J Massey; September village maintenance	-£401.50	
	1 st Skipwith Brownies funding	-£500.00	
	1 st Skipwith Rainbows funding	-£500.00	
	Autela payroll; July-September	-£54.58	
c.	Payments made since the last meeting under clerks delegated powers:		
	JRB Enterprise Ltd; Dog bin bags	-£130.26	
	Unity Service Charge	-£18.00	
d.	Receipts since the last meeting:	Nil	
e.	Internal transfer:	Nil	
f.	Account balances as at 26th October 2023	£2,616.84	£25,608.23
g.	To approve the following payments:		
	S Look; October expenses	-£53.36	
	Clerks October salary	-£as agreed	
	J Massey; October village maintenance	-£410.50	
	Citizens Advice Selby; Annual donation	-£50.00	
	St Helens Church; Annual donation for Churchyard and Round Up	-£500.00	
	North Duffield Primary School Fund; Christingle Service donation.	-£450.00	

It was resolved to accept and approve the payments and transactions as stated.

23139. Village Green and village maintenance:

- i. Items on the village 'to do' list have been updated by Cllr Hemingway. The picnic table has been installed on the green and the pond hedge has been lowered. The planting on the island has been done and Bee House has been installed. Planking on the pond jetty and the new drainage channel to be done by Cllr Wint when the pond flood level has dropped. The WI bench has been cleaned and revarnished and will be reinstalled this month. Jobs outstanding for the spring include cleaning and revarnishing the remaining benches on the green and the weeding in the snickets around the village. Village contractor to cut back the pin kerbs around the village over the coming weeks. It was also noted that the panel on the Parish Council notice board needs replacing. A resident at the meeting volunteered to look at tidying up the pinfold.
- ii. Full electrical check of the mains electrics that serve the pond to be done in the Spring. A safety check will be done before the Christmas Fare. Cllr Wint to action.
- iii. The trees/hedges on School/Priest Lane still need cutting back. Cllrs Arrand / Wint to action.

- iv. Update on the allotment boundary hedging and the Conifer tree near the orchard on the site discussed in public time.
- v. Cllr Patten gave an update on the Natural England meeting he attended with Cllr Arrand and has confirmed with them that North Duffield Parish Council would like to be declared as a 'Natural recovery area'.

23140. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. To consider events for the D Day 80 Anniversary – 6th June 2024 at the January Parish Council meeting.
- iii. Citizens Advice, Selby – donation request. It was resolved to donate £50.
- iv. Correspondence received from the WI regarding the centenary bench. Noted.
- v. It was resolved to donate £450 to North Duffield Primary School for the Christingle service transport.
- vi. Request for Annual Grants to St Helen's Church; donation request for funding towards the upkeep of the churchyard and Round Up printing. It was resolved to donate £500. It was noted that it is St Helen's churchyard tidy up on Saturday 11th November, 10am – 1pm. Volunteers welcome.
- vii. Councillors resolved not to complete the draft Housing Strategy 2024-2029 due to the lack of information. Clerk to respond asking for more detail.
- viii. Riccall Regen Centre; new inclusive classes on offer. For information only. Noted.
- ix. It was confirmed that Cllr Brown and Cllr Arrand will continue to represent the Parish Council on the village hall committee.

23141. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 7th December 2023 in the Schoolroom of North Duffield Methodist Chapel.

Meeting closed at 20.30.

Signed:

(Chairman)

Date: