

NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA

clerk@northduffieldpc.co.uk www.northduffieldpc.co.uk

MINUTES of the Parish Council meeting held on 5th October 2023 Chapel Schoolroom, North Duffield

Part 1

23116. In attendance and declarations of interest: Cllrs R Arrand, S Donoghue, R Hemingway (Chairman), L Richardson, M Walton, B Wells and D Wint. S Look (Clerk). Divisional Cllr Arthur. One member of the public. There were no declarations of interest noted.

Apologies: Cllrs S Brown and M Patten.

23117. Minutes of the Parish Council meeting held on Thursday 7th September 2023 were proposed by Cllr Wint, seconded by Cllr Wells and unanimously agreed as a true and accurate record.

23118. Matters arising from the last meeting:

- i. Bubwith Bridge Closure. Work is progressing and ahead of schedule. To reopen in October.

23119. Public time:

- i. North Duffield primary school has now got a defibrillator. Cllr Hemingway to investigate getting it installed in a box at the school gates so that it is accessible for everyone at all times.

23120. Receive Divisional Councillor report:

- i. Cllr Arthur reported the planning appeal has been withdrawn for Blackwood Hall Cornelius Causeway North Duffield. Section 73 application for variation of condition 12 (approved drawings) of approval 2013/0723/FUL Section 73 application for the variation of conditions 2 (accommodation use), 3 (surface water), 4 (access), 6 (information leaflet), 7 (landscaping) and 8 (approved drawings) of approval 2012/0692/COU (8/13/37Z/PA) for change of use of land to site 77 caravans granted on 28 August 2013. Noted.
- ii. Oak Road surface patching to be done 7th October to 11 October 2023.

23121. Highways:

- i. Cllr Wells gave an update on the Community Speedwatch project. Monitoring was carried out on Broadmanor by the team. Very little traffic and no reports of speeding.
- ii. No further updates from Highways this month. Still awaiting the double yellow lines outside the school and the 30mph move on York Road.
- iii. VAS statistics to be presented when Bubwith Bridge re-opens as traffic is very quiet at present.
- iv. Still awaiting the installation of 'pedestrian crossing signage' outside the Chapel requested in March 2023. This is on a work order and has been approved by NYC.
- v. Oak Road; The spray injection patching contractor is coming back to Oak Road to complete the patching work that should have been finished during their first visit. It is currently programmed for 10th October 2023. The date may be pushed back if there are any significant weather events (spray injection patching should not be undertaken during wet and windy weather).
- vi. Repair to the damaged streetlight (LP40) outside Sunnyside, School Lane has now been done however this is still not working. A request was sent to NYC in July to remove of the old post stump but this has still not been actioned.

23122. Planning Applications:

- i. No new planning applications received.

20144. Ongoing Planning Application:

- i. ZG2023/0535/FUL. Proctor House, Market Weighton Road, North Duffield. Demolition of an existing dwelling and erection of 2 No. semi-detached dwellings (4 dwellings in total). Objected to application in July. Still awaiting a decision. Cllr Arthur to speak to the planning department at NYC.
- ii. 2023/0160/TPO. 7 The Paddocks, North Duffield. Application for consent to fell 1 Oak tree (T1) and trim 1 Oak tree (T2) by 1m covered by TPO 3/2019. It was reported that the hedge has been cut. Clerk to report to planning.
- iii. 2022/0208/FUL. Land at The Paddocks. Erection of 5no. dwellings comprising of two 4no. bedroom 2-storey houses, two 5no. bedroom 2-storey houses and one 3no. bedroom bungalow and construction of new access road between Lilac and Mandale House, York Road. Concerns raised about the boundary hedges. To investigate for discussion at the next meeting.

23123. Planning Decisions:

- i. ZG2023/0731/TPO. 2 Westfield Road North Duffield. Application for consent to crown reduce and thin 1 No Oak tree by 33% covered by TPO 4/2001. REFUSED.
- ii. 2022/1333/S73. Blackwood Hall, Cornelius Causeway, North Duffield. Section 73 application for variation of condition 12 (approved drawings) of approval 2013/0723/FUL Section 73 application for the variation of conditions 2 (accommodation use), 3 (surface water), 4 (access), 6 (information leaflet), 7 (landscaping) and 8 (approved drawings) of approval 2012/0692/COU (8/13/37Z/PA) for change of use of land to site 77 caravans granted on 28 August 2013. Permission granted.

23124. Financial matters:

- i. Councillors considered funding applications received from Skipwith 1st Brownies and Skipwith 1st Rainbows. It was resolved to donate £500 to each organisation and apply for the funding from Cllr Arthur. Clerk to process application.
- ii. Scottish Power electricity contract is due to be renewed in November 2023. Councillors considered tariff options and resolved to accept 3-year renewable option saving the PC £517.55 per year.
- iii. Account balance and reconciliation:

		Current Account	Savings Account
a.	Account balances as at 30th August 2023	£3674.80	£18481.56
b.	Transactions made since last meeting (approved at the last meeting):		
	S Look; August expenses	-£53.36	
	Gardencare/A64 Loo hire; portable toilet hire for village fete	-£237.60	
	J Massey; August village maintenance	-£578.00	
c.	Payments made since the last meeting under clerks delegated powers:		
	Kingtree Haulage Ltd; Storage container	-£1380.00	
	Scottish Power; village green electricity	-£149.86	
d.	Receipts since the last meeting:	Nil	
e.	Internal transfer:	£3000.00	-£3000.00
f.	Account balances as at 29th September 2023	£4275.98	£15,481.56
g.	To approve the following payments:		
	S Look; September expenses	-£53.36	
	Clerks September salary	-£as agreed	
	J Massey; September village maintenance	-£401.50	
	Autela; Clerks payroll July-September 2023	-£54.58	
	Skipwith 1 st Brownies; funding	-£500.00	
	Skipwith 1 st Rainbows; funding	-£500.00	

It was resolved to accept and approve the payments and transactions as stated.

23125. Village Green and village maintenance:

- i. Items on the village 'to do' list have been updated by Cllr Hemingway. Councillors have reduced the height of the pond hedging. Cllr Wint to try and do the drainage channel this month. Flags on the green still to lay in front of Elaines bench. Glass panel to put in the telephone box. Notice board repairs to do.
- ii. Electrical check of the mains electrics that serve the pond; Cllr Wint to arrange for the pub landlord who is a qualified electrician to do a safety check on the electrics on the green in preparation for the Christmas lights and to investigate getting the full electrical works done early 2024.
- iii. The trees/hedges on School/Priest Lane still need cutting back. Cllrs Arrand / Wint to action.
- iv. The storage facility has been delivered for the PC. Councillors to paint it green.
- v. Renovation of the village pump on Main Street; Agreed to add this to the village to do list.
- vi. The current village events committee consists of Cllrs Hemingway, Richardson and Wint. Group to meet 8pm on 11th October to discuss the way forward for the Christmas Fare and if the events need to be scaled back due to lack of volunteers to help organise it and problems with the marquee. The market and activities are planned to take place on Saturday 2nd and Sunday 3rd December with the light switch on and Father Christmas visit on the Sunday. To confirm later this month if it is able to go ahead as planned. Clerk to make contact with the stall holders and vendors once confirmed. The pub landlord has agreed that the portable toilets and skip can be put on their car park.

- vii. Marquee repair company has quoted £600 to clean/repair the roof. Cllr Arrand to contact another supplier regarding renting one for the Christmas fare as a temporary measure.

23126. Correspondence:

- i. YLCA White Rose Update and training dates noted.
- ii. Councillors to consider events for the D Day 80 Anniversary – 6th June 2024 at the November meeting.
- iii. Response received from NYC for funding request towards the proposed footpath to Skipwith branch meeting; 24th October 2023. They confirmed that the project is too costly for them to support.
- iv. Cllrs Arrand and Patten attended a meeting regarding the Nature Recovery Project. Councillors resolved to declare the parish as a 'Nature Recovery Area'.
- v. A representative from the village shop has informed the Parish Council that they will be changing their opening hours to close at 10pm rather than 9pm from 23rd October 2023. Noted.
- vi. The chairman of the allotment committee has contacted the PC regarding who is responsible for maintaining the hedge on the A163 side of the allotment boundary. Cllr Wint to inspect and assess if it needs cutting back. They have also requested that a fir tree at the orchard end of the allotments is reduced or removed. Cllr Hemingway to speak to the chairman.

23127. Meeting closure to members of the public:

- i. The date for the next monthly meeting to be held at 7pm on Thursday 2nd November 2023 in the Schoolroom of North Duffield Methodist Chapel.

Part 2.

Confidential business. Resolved to exclude the Public and Press on the grounds that matters for discussion affect individual staff matters / procedures / legal / financial issues.

23128. Village Maintenance Contract:

- i. To consider options for the maintenance contract in at the January 2024 PC meeting.

Meeting closed at 20.35hrs.

Signed:

(Chairman)

Date: