

## NORTH DUFFIELD PARISH COUNCIL

Clerk/RFO: Mrs S Look, 72 Main Street, Wheldrake, York, YO19 6AA  
[clerk@northduffieldpc.co.uk](mailto:clerk@northduffieldpc.co.uk) [www.northduffieldpc.co.uk](http://www.northduffieldpc.co.uk) Tel: 01904 449495

### Minutes of the Parish Council meeting held on 1<sup>st</sup> October 2020 Virtual meeting due to COVID-19 pandemic lockdown

#### 20100. Attendance / Apologies / Declarations:

In attendance: Cllrs N Taylor (Chair), Cllr Arrand, R Hemingway, M Patten, L Richardson and J Smith. S Look (Clerk). County Cllr Musgrave.

Apologies for absence: Cllrs N Gray and C Walker. Ward Cllrs Arthur and Topping.

Declarations of interest: No declarations received.

**20101. Minutes:** It was resolved to accept the minutes of the monthly meeting of the Parish Council held on 10<sup>th</sup> September 2020 as a true and correct record.

#### 20102. Updates on matters arising from the last monthly meeting:

- i. Cllrs Patten and Hemingway to refurbish the defibrillator / phone kiosk this month weather permitting.
- ii. Christmas lights tested and replacements required. Expenditure agreed to a maximum of £2000 to cover new lights and electric point. Councillor Musgrave agreed to contribute with NYCC locality budget. Expenditure agreed for repainting/varnishing the nativity donkey. Cllr Hemingway to progress. Christmas lights set up to take place on Saturday 28<sup>th</sup> November. Switch on Sunday 6<sup>th</sup> December.
- iii. Cllrs to meet with Rural Housing Enabler from SDC to look at potential future development for North Duffield. To report back at next meeting.
- iv. Roadway collapse on Back Lane. Investigation work due to be done by mid-November.

#### 20103. Allotments update:

- i. Rubbish removal ongoing. Tenants have tidied some up and cut back the hedges.
- ii. Water bill due mid-October. To resolve at November meeting if water supply needs to be turned off in winter months.
- iii. Allotment committee formation and devolution to tenants to be discussed further at next meeting. Clerk to distribute proposed constitution to councillors for consideration. To consider having a councillor representative on the allotment committee when formed.

#### 20104. Public time:

- i. Member of the public expressed concerns about speeding throughout the village and HGV access. Suggestions made to alleviate the problem such as speed cushions, repeater signs and VAS signs. Resident also raised concern about the removal of the flowering cherry on the green and requested replacement tree to be planted. To be considered by councillors at the next meeting. Cllr Taylor explained to resident that a tree report had been undertaken by a professional arboricultural tree consultant of all the trees on the green and it advised to remove the flowering cherry due to structural defects. The Parish Council made the decision to remove it for the safety of residents and public liability reasons.
- ii. Member of public requested traffic calming measures for York Road between the green and entrance of the village. To be discussed with highways.

#### 20105. Receive Ward/ District Councillor reports:

- i. Cllr Musgrave advised residents to complete 95 Alive partnership forms to highlight speeding issues. Police enforcement to take place in Skipwith soon. Most recent speed data for the village took place in 2017 on Broadmanor and A163. To request more data to be collected.
- ii. Cllr Topping and Cllr Arthur not present.

#### 20106. Correspondence:

- i. New councillor position has been advertised on notice board. No response to date.
- ii. To note the installation of the new bench on the village green. Resolved to approve the request by resident for a memorial plaque on the bench and the burial of the ashes of late wife and his own in due course.
- iii. Selby Local Plan site assessment presentation; 14<sup>th</sup> October 2020. Cllr Walker to attend.
- iv. Confirmation of website security report. Transfer to <https://> confirmed.
- v. YLCA Selby branch meeting; 21<sup>st</sup> October 2020. Cllr Patten to attend on behalf of the PC.

#### 20107. Highways:

- i. Highways and speeding issues on A163. Councillors considered the installation of a roundabout on A163 at the top of Oak Road and discussed alternative traffic calming measures for other parts of the village. Resolved that Cllr Taylor would discuss further with a highways representative on Friday 2<sup>nd</sup> October during site visit.
- ii. Parking and speeding problems near the school considered including request for 20mph speed limit. Cllr Taylor to discuss with highways and ask what measures can be taken.

**20108. Planning applications:**

- i. 2020/0963/HPA. 19 Garth Avenue, North Duffield. Demolition of single brick garage and erection of single storey L shaped extension with dual pitch and mono pitch roof to the side and rear of the main dwelling. Resolved that councillors support the application.

**20109. Planning Decisions:**

- i. 2020/0525/HPA. Oakmere House, The Green, North Duffield. Application for consent to crown reduce by 1m and crown lift by 5m to 1 no Oak tree covered by TPO 2/1993. For information only. Councillors support the application. Permission granted.
- ii. 2020/0525/HPA. Vine House, York Road, North Duffield. Demolition of outbuilding and erection of 2.5m extension to rear of house. Permission granted.

**20110. Financial matters:**

- i. Redrafted constitution for the North Duffield Community Development Fund to be considered at November meeting.
- ii. Bank account balances: Current a/c £5621.36 Savings a/c £18662.24.
- iii. Consider transactions for approval and payment:

01.10.20	Citizens Advice; annual donation (agreed at September meeting)	£50
01.09.20	S Look; expenses for Sept; home working allowance, Zoom Pro mthly subscription, equipment sanitizer.	£103.53
01.10.20	SLCC annual membership (agreed at September meeting)	£44

It was resolved that all transactions were proposed, seconded and approved by councillors.

Part 2

**20111. Confidential business.** Members of the public left the meeting.

**20112.** Update on North Duffield Landings and resolved next steps. Cllr Hemingway to progress with solicitor.

**20113.** Confirmed the next monthly meeting of the Parish Council is to be held on Wednesday 4<sup>th</sup> November 2020 at 7pm in the Chapel Schoolroom, North Duffield or online if required. Meeting closed at 20.30.

Signed:

(Chairman)

Date: